



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	SRI SAI COLLEGE FOR WOMEN
Name of the head of the Institution	Prof.Ramanjaneyalu
Designation	Principal
Does the Institution function from own campus	No
Phone no/Alternate Phone no.	080-23324716
Mobile no.	9986408779
Registered Email	srisaicollegeforwomen@gmail.com
Alternate Email	dargaanitha@gmail.com
Address	No.1839,3RD Cross , 'D',Block,2ND, Stage ,Rajajinagar, Bangalore 560010.
City/Town	BANGALORE
State/UT	Karnataka
Pincode	560010

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Smt. D. Anitha
Phone no/Alternate Phone no.	08023324716
Mobile no.	9916446351
Registered Email	dargaanitha@gmail.com
Alternate Email	srisaicollegeforwomen@gmail.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.srisaicollegeforwomen.org/aqar-18-19">https://www.srisaicollegeforwomen.org/aqar-18-19</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.srisaicollegeforwomen.org/calendar-of-events-2019-20">https://www.srisaicollegeforwomen.org/calendar-of-events-2019-20</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B	2.16	2014	10-Jun-2014	09-Jul-2019

<b>6. Date of Establishment of IQAC</b>	18-Aug-2008
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Smt. Saroja Ramachandra	21-Sep-2019	350

memorial inter collegiate dance competition	4	
Sri Y Ramachandra Endowment Lecture Programme	25-Sep-2019 2	250
Sri S. Nijalingappa Endowment Lecture	05-Oct-2019 2	225
Sri Y Ramachandra debate and bhava geethe intercollege competition	23-Nov-2019 4	362

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[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2019 00	0

[View Uploaded File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Making the teachers acquainted with the values of institutional accreditation and the new method of NAAC ACCREDITATION. Making arrangement for sending important notification through SMS to all stake holders of the college regularly. IQAC meetings conducted twice in a year action plan was conducted in the IQAC meeting. Career guidance placement cell strenghtend. Organising Intercollegiate debate and Bhavageethe dance competitions.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
annexure II	annexure II
<a href="#">View Uploaded File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Management	28-Feb-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

23-Mar-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Management information system is operative in the college. The MIS pervades the following areas of institutional activities. 1. SMS gateway to send important notifications to different stake holders of the college. 2. Installation of more digital notice boards. 3. Up gradation of the college website with special importance to MIS. Part B CRITERION I - CURRICULAR ASPECTS 1.1 - Curriculum Planning and Implementation 1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words The institution ensures effective curriculum delivery through a well planned and documented process. The institution is affiliated to Bangalore University. The curriculum is framed by

Bangalore University. The yearly academic calendar is designed and published by Bangalore University. ? Before commencement of each semester, academic calendar is prepared by the college and implemented by all departments. ? Subject allocation to the faculty is done as per specialization. Subject distribution is done well in advance for proper academic preparation. ? Theory teaching plans, practical teaching plans, are prepared by the faculty for the respective subjects allotted before commencement of semester schemes considering academic calendar and time table. ? Faculty maintains course file which contains the following : ? Mission and vision of the college, Academic calendar, Individual time table, teaching plans, university question papers. ? After preparation of course files as per academic calendar and time table, classes are conducted by faculty members. ? Before the regular classes starts, according to the time table, bridge classes will be conducted for about a week to refresh the student about the syllabus ? Faculty member have to give the review of the syllabus at regular intervals to the principal. ? Faculty member of all the department submits the report of the syllabus covered to the principal at the end of every week. ? Attendance is maintained strictly and monthly class attendance is displayed on the notice board and it is conveyed to the student as well as parents. ? Academic progress, grievances, feedback from stake holders is conveyed to the concerned authority for necessary action. ? The college also encourages the faculty to attend FDP (faculty development program) on latest technological and academic development and to enrich their academic knowledge.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate Diploma Courses	Dates of Introduction	Duration	Focus on
employability/entrepreneurship Skill Development tally ERP9	0 20/08/2018	2	employability
ms office	0 18/02/2019	2	employability
BFSI BDE	0 11/03/2019	2	employability

1.2 - Academic Flexibility 1.2.1 - New programmes/courses introduced during

the academic year Programme/Course Programme Specialization Dates of Introduction BCom NIL 31/12/2019 View File 1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year. Name of programmes adopting CBCS Programme Specialization Date of implementation of CBCS/Elective Course System BCom Accounting Taxation 11/06/2018 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year Certificate Diploma Course Number of Students 211 0 1.3 - Curriculum Enrichment 1.3.1

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well planned and documented process. The institution is affiliated to Bangalore University. The curriculum is framed by Bangalore University. The yearly academic calendar is designed and published by Bangalore University. ? Before commencement of each semester, academic calendar is prepared by the college and implemented by all departments. ? Subject allocation to the faculty is done as per specialization. Subject distribution is done well in advance for proper academic preparation. ? Theory teaching plans, practical teaching plans, are prepared by the faculty for the respective subjects allotted before commencement of semester schemes considering academic calendar and time table. ? Faculty maintains course file which contains the following : ? Mission and vision of the college, Academic calendar, Individual time table, teaching plans, university question papers. ? After preparation of course files as per academic calendar and time table, classes are conducted by faculty members. ? Before the regular classes starts, according to the time table, bridge classes will be conducted for about a week to refresh the student about the syllabus ? Faculty member have to give the review of the syllabus at regular intervals to the principal. ? Faculty member of all the department submits the report of the syllabus covered to the principal at the end of every week. ? Attendance is maintained strictly and monthly class attendance is displayed on the notice board and it is conveyed to the student as well as parents. ? Academic progress, grievances, feedback from stake holders is conveyed to the concerned authority for necessary action. ? The college also encourages the faculty to attend FDP (faculty development program) on latest technological and academic development and to enrich their academic knowledge.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
The Nudge Foundation	Soft skills and c	30/01/2020	2	Employabil ity	Skill Development

ommunication	MS Office and Communic ations	MS Office and Communic ations	20/01/2020	2	Employabil ity	Skill Development
	Tally	Tally	21/11/2019	1	Employabil ity	Skill Development

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	nil	24/07/2019
<a href="#">View Uploaded File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accounting and Taxation	08/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	122	0

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
The Nudge Foundation	30/01/2020	52
MS Office and Communications	20/01/2020	50
Tally	21/11/2019	20
<a href="#">View Uploaded File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	nil	0
<a href="#">View Uploaded File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

The college has a structured feedback mechanism. A feedback form is given to the stake holders and the feedback is collected manually. The feedback will be given in the form of suggestions and opinions from the stake holders. The feedback is analysed by the faculty members and the principal and necessary actions are taken and are utilized for the overall development of the institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accounting and Taxation	180	220	121

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	121	0	8	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
8	8	5	3	0	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

This system has been introduced to establish a better and effective student-teacher relationship and guide the students in Academic matters. • All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic career of student. The aim of student mentor-ship is – 1. To enhance teacher –student relationship. 2. To enhance student’s academic performance and attendance. 3. To monitor the student’s regularity and discipline. 4. To enable the parents to know about the performance of regularity of wards. • Mentors maintain and update the mentoring format after collecting all necessary information. Mentors are expected to offer guidance and counseling as and when they required. • The students will have to meet the Mentors when they are called for. • If a student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher. • The students should take the prior permission of the Mentor before they absent themselves from classes. They have to submit a leave note for the absence for a period / day / days to the Mentor. The condonation of shortage of attendance will be recommended on the basis of leave records and recommendation of Mentor. • The Mentor will note the performance of the students in tests and examinations and also the behaviour of their wards. • The Principal will recommend the name of students for Fee Concessions and Scholarships on the basis of the reports



of Mentor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
292	8	1:37

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
8	8	0	8	0

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	nil	Assistant Professor	nil
2020	nil	Assistant Professor	nil

[View Uploaded File](#)

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	C41	6th semester	10/09/2020	02/11/2020

[View Uploaded File](#)

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

System at the institutional level • One of the major components of our education system is examination. The education process in any discipline of learning ends with examination. The entire effort put in by teachers on teaching and student on learning is centered on getting good results in the examination. • The performance of students is monitored on a regular basis. The college follows rules and regulations and examination practices as prescribed by the Bangalore City University in conducting internal examinations. • Test and examination committee of the college conducts regular test and examinations to familiarize the students in taking up the university examinations with confidence. • The written internal test are written in pink books and the records are maintained. • Two internal tests will be conducted for 25 marks and one preparatory examination for 70 marks. The average is calculated as the final internal marks. • Classes are conducted according to the time table after which test and internal examinations will be conducted for the syllabus covered in order to evaluate the performance of the students. • The lecturers identify the students as advanced learners and slow learners and the slow learners are given extra attention and care by taking remedial classes to help them secure good marks in the examinations. • Faculty members will award internal marks on the basis of the student's regularity to the classes, their behavior in the

class, their performance in the tests conducted by the examination committee and their regularity in the submission of the assignments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, we adhere to the academic calendar for the conduct of exams regularly- • The college is affiliated to Bangalore City University. The curriculum is followed as per Bangalore City University. • As prescribed the academic calendar is designed and published by Bangalore City University. • Before commencement of each semester academic calendar is prepared by the college and implemented by the respective departments. • Subjects are allotted at the department level well before the commencement of classes of each semester. It is done on the basis of the area of specialization and interest of faculty members. • The time table is planned before the commencement of classes of each semester. • For every course the faculty members prepare a lecture plan consisting of course objectives as per the academic calendar and time table. • Before the regular classes start according to the time table, bridge classes are conducted for about a week to refresh the students about the syllabus. • Faculty members give the review of the syllabus at regular intervals to principal. • Faculty members of all the department submit the report of syllabus that is covered to principal at the end of every week. • A work diary is maintained every day by the teachers individually according to the classes taken by them as per the college calendar. • Attendance is maintained strictly and monthly the class attendance is displayed on the notice board and it is conveyed to the students as well as the parents. • During each semester, for every subject two tests are conducted of 25 marks each and at the end of semester one preparatory examination of 70 marks is conducted for students to get prepared and face the final examinations confidently.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://ff56cce6-ff27-4a06-a8eb-b6dc3delee07.filesusr.com/ugd/f260d0\\_2b19c5615f474c529cb029ae31fb8912.pdf](https://ff56cce6-ff27-4a06-a8eb-b6dc3delee07.filesusr.com/ugd/f260d0_2b19c5615f474c529cb029ae31fb8912.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C41	BCom	Accounting and Taxation	81	61	75.30%

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://ff56cce6-ff27-4a06-a8eb-b6dc3delee07.filesusr.com/ugd/f260d0\\_fd8514d53a91436f9c4c21255d6a26d9.pdf](https://ff56cce6-ff27-4a06-a8eb-b6dc3delee07.filesusr.com/ugd/f260d0_fd8514d53a91436f9c4c21255d6a26d9.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	0	0	0
<a href="#">View Uploaded File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Changing landscape in education in the context of globalization and technology	Commerce	25/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	01/01/2019	0
<a href="#">View Uploaded File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	31/12/2019
<a href="#">View Uploaded File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	0	0	0
<a href="#">View Uploaded File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
<a href="#">View Uploaded File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
0	0	0	2019	0	0	0
<a href="#">View Uploaded File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	0	0	0
<a href="#">View Uploaded File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	0	0	0	0
<a href="#">View Uploaded File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>Paramedical at Sri Satya Sai Multi-speciality Hosapital</b>	<b>NSS</b>	<b>8</b>	<b>35</b>
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>Paramedical at Sri Satya Hospital</b>	<b>Certificate of apreiciation</b>	<b>Sri Satya Seva Organisation</b>	<b>35</b>
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
0	0	0	0	0
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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0	0	0	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Tally	Tally	Kayaka	21/11/2019	14/03/2020	20
MS Office and communication	MS Office and communication	Proedge	17/07/2019	31/03/2020	50
Soft skills and communication	Placement program	The Nudge Foundation	31/01/2020	20/06/2020	52
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
The nudge foundation	30/01/2020	Placement training	53
Proedge	04/02/2019	MS Office and communication	50
Tally	05/02/2019	Tally	20
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
973811	885283

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
<a href="#">View File</a>	

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ZENOX-ERP	Partially	6.0	2018

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	70	10645	46	6353	116	16998
<a href="#">View File</a>						

### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	18/03/2020
<a href="#">View File</a>			

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	60	1	1	0	0	3	3	38	0
Added	0	0	0	0	0	0	0	0	0
Total	60	1	1	0	0	3	3	38	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

38 MBPS/ GBPS
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### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
482842	438948	27074	24613

### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well-established mechanism for the maintenance of the infrastructural facilities and equipment. Cleaning service is done by appointed non-teaching staff and Ayahs. All class rooms, bath rooms and college premises and the infrastructural materials are maintained by the non-teaching staff, who are under the supervision of the office superintendent. Sweepers regularly clean the premises and wash all bathrooms daily, every Saturday the entire college premises is cleaned. Stock verification such as, library books, furniture, sport equipment are done once in a year and the report is submitted to the principal. The college has installed one generator with 10KV to give uninterrupted power supply to the college. The college follows the admission policies laid down by the Bangalore city University and Government of Karnataka with regard to the selection of the students. The students need to fill in the application form at the college, submit the application to the office authorities after which, scrutiny of the application will be done by a committee, the allotment of seats will be done on the basis of merit and the announcement of selected students will be done by displaying the list of students on the notice board kept at the entrance of the college. Once the admission is accepted by the college, the same will be uploaded online to the university web portal. Infrastructure: The Student as well as the teachers are free to use all the facilities available within the campus. Maintenance of the computers is done by the technician. Stock verification is done of all the infrastructure facilities like, numbers of benches in the class rooms, number of chairs in the college, number of fans, computers, LED lights etc. The office superintendent takes care of all the major/minor repair works before the Semester starts. The Library: Stock verification is done of all the departments of the library at the end of the academic year. A report of the verification is given by the librarian to the Principal. The Library follows certain rules and regulations in the usage of the books. One register is kept at the entrance of the library, the students who enter the library must first enter in the register to use the facilities in the library. A separate register is kept for the students who use the computers kept in the library to collect information to enhance their knowledge. At the beginning of the First semester each student will be issued a library card after collecting their details, new books will be issued to the students only after the previously borrowed books are returned in good condition. At the end of the semester, all the students must return the books to the library. Likewise, the teachers are allowed to take books from the library related to the subjects allotted to them.

<https://www.srisaicollegeforwomen.org/campus>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Sri S. Nijalingappa Scholarship	31	23250
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
mentoring	08/07/2019	292	faculty of the college
Soft skill development	17/07/2019	122	Tally, Proedge, Nudge
remedial coaching	27/02/2020	25	faculty of the college
language lab	09/07/2019	292	faculty of the college
Bridge courses	10/07/2019	121	faculty of the college
personal counselling	25/09/2019	160	faculty of the college
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Tally, Proedge, Nudge	0	81	0	58
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	2

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Accenture, HP, Grassroots, Axis, Firstsource, Central, Starbucks	70	32	Accenture, mindfin ser Pvt.Ltd, EY, HDFC, Mahindra	56	28
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year



Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	19	B.com	Commerce	GT college, MLACW, shesh adripuram, Ramaiha college	MBA, M.com
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
smt. Saroja Ramachandra inter college dance competition	Institutional level	290
debate competition	Institutional level	250
inter college bhavageethe competition	Institutional level	200
sports day	Institutional level	290
cultural fest	Institutional level	281
commerce management fest	Institutional level	290
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We have representatives from each class elected to represent their entire class. There would be two representatives elected by a class. The interested candidates who are willing to take up the responsibilities would be asked to file their nominations. The representatives would be elected by means of election, the entire class would elect their representative by means of secret votes, and the candidate who gets the maximum votes would be elected as the first representative as the first representative and the next candidate who gets the second highest votes will be elected as the second representative. The

representative elected would remain in the position for the academic year. These representatives take an active part in all the activities happening in and out of the college. The college also has an active council union in which posts like President, vice-president, cultural secretary, vice-cultural secretary, sports secretary, vice-sports secretary, treasurer and vice-treasurer are elected by means of elections conducted by the college in which students are given to vote for the candidates who are deserving to serve the college. The responsibilities of each of these representatives are as follows: Act as a conduct between the students and the college administration They serve as a communicator in bringing any suggestions/ feedback/ issues that are raised by the students to the administrators or the faculty members. They suggest and develop solutions relating to the problems students are facing in the campus. Collaborate with students to co-ordinate events to enhance students skills and creativity. There are number of committees in the college in which the class representatives take part actively like NSS, cultural, sports, placement committee, magazine committee, departmental committees, grievance committee, seminar and workshops, research and promotion committee, alumni committee etc..

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Sri Sai College for Women is having well organized governing body under the leadership of the Chairman of the Governing Body. The Principal has appointed IQAC Committee as per the instructions of the Chairman. IQAC has conducted a staff meeting to sensitize the process of NAAC to achieve re-accreditation for Sri Sai College for Women. Participative management is practiced at various levels. A decentralized administrative system with the intention of providing the best to the student body is in practice in the institution. Important developmental plans are discussed by the Principal along with all the committee members, plans are executed only after reviewing the suggestions. A meeting with the management and monthly discussions with the Principal enable the staff and students to participate and contribute to personal as well as institutional growth. The Principal assigns specific duties to various academic and administrative bodies of the college on the basis of the suggestions made by the management. Senior faculty members are given responsibilities to act as mentors and counselors to minimize the centralization of authority, to make decisions, and implement them faster which helps to streamline the academic process and the progress of the students. The teaching staff is provided autonomy to prepare an academic calendar in line with University's academic calendar. The individual faculty members plan their academic plans and average

the academic activities in accordance with the course outcomes. The principal and faculty initiate and organize the curricular, co-curricular, extracurricular activities for the overall development of the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	- College maintains regular interaction with a number of companies like TCS, Accenture, HDFC, Axis Bank, Indian Money, Orchid International school etc. - These industrial organizations participate in the Campus Hiring drive organized by the college.
Admission of Students	It is the policy of the college - To admit students on the basis of marks based in qualifying Examinations - To scrutinize the applications based on the merit and income background - To interview the selected candidates - To follow the admission process as per the guidelines given by Bangalore University - To give preference to students with low profile and academic capabilities
Human Resource Management	Adoption of the self-approval system by teachers to improve their teaching performance. - Review meetings from time to time to overcome lapses if any. Provision of welfare measures for the staff and faculty like provident Fund and free medical check-ups for faculty, non-teaching staff. - Deputation of the staff to attend seminars, conference workshops, refresher orientation courses and lectures conducted by eminent faculty members of other colleges. - Organizing faculty development programmes from time to time to cope with the changes in the curriculum. - Encouraging staff to pursue higher studies like NET, SLET and Ph.D
Library, ICT and Physical Infrastructure / Instrumentation	• College assists in improving learning resources by updating library and other support systems. The college has internet browsing centre with Wi-Fi and printer for the benefit of both students and faculty members. The Institution promotes the use of E-journals in the campus and had made a subscription in the free E-journal

Websites like National Digital library, Digital Library.com and e-books.com. Provision of text books, research journals and magazines according to the requirements of the students. Kiosk facility to search books. Reprographic facilities such as photocopying and printing. Syllabus copies and model question papers Wide collection of educational journals. Digital board displaying useful information Unlimited internet facilities with free access to the students and staff.

Research and Development

Encourage faculty in Research. • Promotion of publication in indexed research journals. • Promote faculty members to have at least one major/minor project. • Conduct more Conferences and Workshops. • Promote participation in International conferences/seminars/workshops/symposium.

Examination and Evaluation

The IQAC has constituted an Examination Committee headed by a faculty member. This committee conducts internals and Preparatory exam from time to time apart from the University Examinations to increase confidence among the students to face the final examination. The answers are evaluated by the teacher and the same is discussed in the class room.

Teaching and Learning

Quality improvement strategies for teaching: a. Preparation of academic calendar at the beginning of the year to include schedules for coverage of portions, conduction of tests and examination and other events of the college. b. Convening of staff meeting from time to time. c. Allocation of subjects based on the specialization of the teaching staff and interests. d. Review meetings. e. Faculty development programmes. f. To motivate staff members to attend workshops, seminars conferences. Quality improvement strategies for learning: (a. e-book, ejournal facility for carrying out project task. A subcrition in the free e-journals website like national digital library, digital library.com ebooks.com) b. Enhancement of learning skills of the students through participation in different Seminars. c. Convening parent-teacher meetings regularly. d. Provision of various opportunities to bring out the hidden

	talents of the students. e. Peer learning. f. Encouraging students to read journals, magazines and newspapers and provision of platform to exchange information. g. Encouragement provided to students to acquire practical knowledge. h. Introduction of value added programs like Tally, E-filing, GST, Communication soft skills, Msoffice etc.
Curriculum Development	<ul style="list-style-type: none"> <li>• Academic Administration Audit for internal quality assurance is in place.</li> <li>• Academic and co-curricular activities for the holistic development of the students, many academic activities like literary competitions, department activities along with co-curricular activities are conducted by the college.</li> </ul>

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Online Admission (Bangalore city University portal)
Examination	Online Halltickets/Results (Bangalore city University portal)
Planning and Development	The college has Internet Service (Airtel)
Administration	For better administration, the college does E-filing and tally.
Finance and Accounts	The account of the institution is subjected to an audit by a certified external Chartered Accountant appointed by the Management. The income and expenditure of different sources are audited by the external auditor every the year before 30th May.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
Nil	Faculty Orientation Programme	9 sutras for a successful teacher	23/12/2019	23/12/2019	40	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
9 sutras for a successful teacher	40	23/12/2019	23/12/2019	2
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	8	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
3	2	2

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college annual budget is approved by the management every year for the requirements of various departmental activities. The account of the institution is subjected to an audit by a certified external Chartered Accountant. The external audit is done by 'Babu Nagendra Associates', Chartered Accountants.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	-
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil

Administrative	Yes	Babu Nagendra Associates	No	Nil
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parents Council of the college takes an active part in the development of the institution. Parents teachers meeting is held twice every year to collect opinions from parents. Parents feedback is collected from parents every year for the development of the institution.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college has taken the initiative to Subscribe to more journals/ magazines and reference books. The college has taken initiative to strengthened the IQAC by organizing Quality enhanced programs. The college has taken the Initiative by inviting resource persons from the Institution of Chartered Accountant of India, Institution of Cost and Management Accountants of India, Institution of Company Secretaries of India, etc. to address the students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Sri Y Ramachandra Endowment Lecture Programme	25/09/2019	25/09/2019	25/09/2019	250
2019	Smt. Saroja Ramachandra memorial inter collegiate dance competition	21/09/2019	21/09/2019	21/09/2019	350
2019	Sri S. Nijalingappa Endowment Lecture	05/10/2019	05/10/2019	05/10/2019	225
2019	Sri Y Ramachandra debate and bhava geethe intercollege competition	23/11/2019	23/11/2019	23/11/2019	362
2019	Faculty	23/12/2019	23/12/2019	23/12/2019	40





	ntages	local community					
2019	1	1	15/08/2019	2	Visit to orphanage	Importance of Independence day	20
2019	Nil	1	05/06/2019	2	Distribution of saplings	Protection of environment	30
2019	1	Nil	23/08/2019	4	Health Check-up camp	Free health check-up for benefit of students	256
2019	1	Nil	05/08/2019	1	Nagara Panchami programme	Inculcating spirituality and culture	230
2019	Nil	1	15/12/2019	3	Seemantha Programme for deprived expectant mothers	Awareness programme for underprivileged pregnant women	45
2020	1	Nil	05/01/2020	3	Sri Satyanarayana Pooja	Inculcating spirituality and culture	30

[View File](#)

**7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders**

Title	Date of publication	Follow up(max 100 words)
Handbook Sri Sai College for Women	20/07/2019	The handbook has all information regarding the college such as, the founder, year of establishment, affiliation, management, facilities, curriculum, various departments and cells functioning in the college, syllabus and courses offered.

**7.1.6 – Activities conducted for promotion of universal Values and Ethics**

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	15/08/2019	112

Teachers Day	05/09/2019	05/09/2019	250
Non - Violence Day	02/10/2019	02/10/2019	155
National youth day	24/01/2020	24/01/2020	260
Republic Day	26/01/2020	26/01/2020	107
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Observing World Environment Day- Every year the institute plants many saplings to beautify the surroundings to a greener, eco-friendly and pollution free environment, there are various types of plants that are planted in the campus. Certain amount of expenditure is incurred to make the campus eco-friendly. There are gardeners to carry out the horticulture work in the institution. Educating the students about keeping the classroom and premises clean. Organising various classroom seminars on environment consciousness and eco-friendly products. Encouraging the students to write articles on environment consciousness. Observing 'Go Green Day'. Organising Competitions on the Concept of environment consciousness. Motivating the students to visit localities around the college and educate the people about the importance of cleanliness, hazards of environment, pollution, importance of planting trees and so on., The Environment day is observed on June 5th, every year. 2. Well maintained garden inside the campus 3. Rain water harvesting 4. Controlled usage of paper- Use of plastic bags is discouraged within the premises of the college. In our institution all the data is stored in electronic media. We are gradually moving towards paperless office. 5. Creating awareness among students regarding segregation of waste 6. Waste management techniques 7. We encourage the students and staff for using public transport and pedestrian friendly roads. Most students and staff members have adopted this system of transport.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

1. Spiritual awareness among students- Our college works in the belief of the benefits of spiritualism. Through spiritual activities, the college tries to inculcate confidence, and improve the power of concentration of the students. Keeping in view the increasing restlessness among the youth, the college has adopted the creation of spiritual awareness among the students as one of the best practices. The institution believes that these activities will keep the minds calm and create a positive attitude towards life. The following are some of the spiritual activities organized during the academic year 2019-20 - Inauguration of academic activities of college by inviting the chief guest of a religious or spiritual profession. -Organising lecture programs inviting a chief guest from a prominent religious and spiritual background. -Conducting yoga classes for the benefit of the students -Observing various Hindu festivals like Nagara Panchami, Ramanavmi, Karaga in the college -Observing sadbhavana day -Conducting Vishnusahasranama classes -Celebrating Guru Poornima -Celebrating New Year with bhajans and performance of Shri satyanarayan Pooja -Daily prayers which is compulsory for the students before the commencement of the classes -Sahasra Pushparchane Pooja for Sri Sai Baba was held in the temple situated in the college this is proposed to be conducted regularly every year -On the auspicious occasion of Maha Shivaratri, Bhajans were performed throughout the night to mark significance of the festival. 2. Women Empowerment- Womens Day is celebrated every year on March 8th in the college. This witnessed the participation of students in various activities like seminars, collage competitions, skits and so on. The commerce and Management

Fest organizes various activities to imbibe confidence and develop the spirit of entrepreneurship among the students. Some of the activities included product launch, best seller, creative commercials etc,. The students were motivated and also informed about various successful women of India which inspired them to choose the best path for themselves. Students are given classroom projects on various aspects. 3. Environmental consciousness- The college has established an Eco- club "Hasira Siri" during the academic year 2014-15. During the academic year 2017-18, the activities of the club were expanded and many students volunteered to take part in various eco club activities. The following are some of the important activities of Eco- club Hasira Siri: -Students visited the residents of the localities around the college and motivated them to set up garden in their residences, no matter how small. -Residents were instructed about the importance of maintaining cleanliness and instances of littering has been reduced considerably. -Saplings were also distributed to their residences free of cost (Rs. 1000/- worth of saplings)- -Educating the students about water conservation. -Keeping the classroom and the premises clean. -Organising various seminars on environmental consciousness. -Encouraging the students to write articles on environmental consciousness -Observing 'Go Green day' -Organising collage competitions on the concept of environmental consciousness -Motivating the students to visit the localities around the college and educate the people about importance of cleanliness, hazards of environment, pollution, importance of planting trees and so on. -Observing World Environment Day.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.srisaicollegeforwomen.org/best-practices>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Strive for Women Empowerment and Spirituality among the students. Providing quality education for women with minimum fees Providing ample opportunities to showcase their talents Platform for students to excel in academics and co curricular activities Providing Campus placement and training facilities Academic support in the form of scholarships Active student support system and grievance cell Active counseling cell for both addressing academic and personal issues of the students Academic support in the form of scholarships. Active student support system, grievance cell counseling cell for addressing both academic and personal issues of the students. The college works in the belief of the benefits of spiritualism. Through spiritual activities such as yoga, meditation and bhajans, the college tries to inculcate confidence and improve the power of concentration of the students also making them aware of our tradition, cultural values and heritage. Inauguration of academic activities of the college by inviting a chief guest who is a religious/spiritual leaders. Daily prayers which is compulsory for the students are conducted before the commencements of the classes. Bhajans on every Thursday for the students, faculty and local residents followed by prasadam. Celebrating New year with Bhajanas and performing Sri Sathyanarayana Pooja. Sahasra Pushparchana Pooja for Sri Sai Baba is held in the temple situated in the college premises. This proposed to be conducted regularly every year. Organizing lecture programs inviting a chief guest from a prominent religious and spiritual background. Observing various Hindu festivals like Nagarapanchami, Ramnavami, Karaga in the college Celebrating Guru Poornima.

Provide the weblink of the institution

<https://www.srisaicollegeforwomen.org/>

## **8.Future Plans of Actions for Next Academic Year**

1.Enhancing Academic Excellence 2. Development of skills of the students by inculcating core values among them further by imparting value-based education. 3. Enhancing social compatibility of the students by giving better opportunity of social interaction through activities of NSS. 4. To strengthen the career guidance and placement cell 5. To increase value added / certificate courses. 6. Plan to introduce new degree and vocational courses. 7. Plan to introduce coaching classes for competitive exams for the students.