



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	SRI SAI COLLEGE FOR WOMEN
• Name of the Head of the institution	Prof. Ramanjaneya.T
• Designation	PRINCIPAL
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	9886771063
• Mobile No:	9986408779
• Registered e-mail	srisaicollegeforwomen@gmail.com
• Alternate e-mail	dargaanitha@gmail.com
• Address	No,1839,Sri Sai Mandira road,2nd cross 'D', Block, 2nd Stage, Rajajinagar, Bengaluru 560010
• City/Town	Bengaluru
• State/UT	Karnataka
• Pin Code	560010
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	<b>Self-financing</b>
• Name of the Affiliating University	<b>Bengaluru City University</b>
• Name of the IQAC Coordinator	<b>Prof. D. Anitha</b>
• Phone No.	<b>916463313</b>
• Alternate phone No.	<b>080-23324716</b>
• Mobile	<b>9886771063</b>
• IQAC e-mail address	<b>srisaicollegeforwomen@gmail.com</b>
• Alternate e-mail address	<b>srisaicollegeforwomen@gmail.com</b>
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_1a8f6dca57ba41559f4c0726a105ce7e.pdf">https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_1a8f6dca57ba41559f4c0726a105ce7e.pdf</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_d6208f3186d441adb64144a1864570da.xlsx">https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_d6208f3186d441adb64144a1864570da.xlsx</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.31</b>	<b>2008</b>	<b>16/09/2008</b>	<b>15/09/2013</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.16</b>	<b>2014</b>	<b>10/07/2014</b>	<b>09/07/2019</b>
<b>Cycle 3</b>	<b>B</b>	<b>2.01</b>	<b>2020</b>	<b>14/02/2020</b>	<b>13/02/2025</b>

**6.Date of Establishment of IQAC****18/08/2008****7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>02</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Nil</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1- IQAC organized a Training program for the faculty from 1-09-2022 to 3-09-2022 .The training team was from TNS India Foundation. 2- On 2-11-22, a National Level Mock Test was organised by Mr. Ashutosh and Mr. Sumit Srivatsav for the final year students. 3- On 10-11-22, orientation program on bank exams and student personality development was conducted by Ms.Jeevitha, Managing Director Milestone academy banglore 4- Importance of communication and Aptitude test for employability, a secession was organised on 18-11-22. Prof.Gulshan.C was the speaker. 5- IQAC in association with department of commerce and computer science organised a National level faculty development webinar from 24-11-22 to 28-11-22.</p>		
<p>1-IQAC organised a career council program in fashion designing on 26-11-22. Mrs.Deepashree Prabhakar and Mrs. Sunitha Vichur provided councling. 2- IQAC organised a visit to stock exchange on 29-11-22. 3- IQAC organised a career guidance program in 12-12-22 by PACE. The resource persons were Mr.Vijay kumar, Mrs.Padmavathi and Mrs. Sunitha Vichur were the councliers. 4- IQAC organised a vaccination drive in association with BBMP for the staffs and students on</p>		

30-12-22. 5- IQAC organised an industrial visit to KIADB, Doddaballapura on 12-1-23. The industries visited were Textile, Soap Manufacturing, Furniture Manufacturing.

1- IQAC organised a faculty development program on teaching skills on 4-2-23. Ms. Venkateshwarlu, from Sathya Sai Loka Seva, Gurukulam, Muddenahalli was the resource person. 2- The career and Placement Cell organised an orientation program on building employability skills on 25-5-23. Ms. Violet Vasantha Kumari from Magic Bus Foundation was the resource person. 3- IQAC organised an orientation program on AI and Power BI on 29-5-23. The resource person was Mr. Sarvanan from Havana Yuktha solutions. 4- The IQAC initiated to organise a mega career fest in association with TNS India Foundation on 31-5-23. Around 1000 students from various colleges have participated in the fest. 5- IQAC in association with career and placement cell organised a career counselling program on PG CET on 5-6-23. Mr. Chalapati, Corporate trainer from Havana Yuktha Solutions provided the counselling.

1- IQAC organised a career guidance program in Chartered accountancy, on 16-6-23. Mr. Chandrashekar Shetty, Founder, CAPS foundation, was the resource person. 2- The career and placement cell organised a program on personality development on 7-7-23. Ms. Sowmya, personality development trainer from Kabilan events Rexona Confidence Academy, HUL, was the resource person. 3- IQAC in association with career and placement cell organised a personality development program on 8-7-23. Mrs. Aruna Inguva, wells fargo Intl. Bank, Sri Sathya Sai Seva organisation was the counsellor. 4- IQAC organised a faculty development program on 22-7-23. Dr. A. Sathyeshwar, Principal, Jyothy Institute of Commerce and Management, Bangalore was the resource person.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To conduct value added and skill development courses	MOUs were entered into with Infosys, TNSIF and Magic Bus, who undertook courses on communication, Soft Skills, interview, industry readiness etc
Develop alternative teaching methods to lecturing mode	Subjects were thought through digital methods and also using audio and visual methods. Students were also through using pro and con grid, guided analysis, case study, role play and one minute paper
To organize career guidance program	On 12-12-22 a career guidance program was conducted by PACE, 16-6-23 a career guidance program was conducted on Chartered Accountancy by Mr. Chandrashekar Founder CAPS Foundation, A career program on Banking was conducted on 22-7-23 by Mr. Raghavendra RBL Bank Ltd.
To incorporate digital methods of teaching	ICT i.e. Information and Communication Technology methodology was implemented comprising of online learning . E-books and E study materials were provided
To organize Faculty development program	Faculty development was organised by Tnsif from 1-9-22 to 3-9-22, A National level Webinar faculty development was organized from 24-11-22 to 28-11-22, A faculty program was organised on 4-2-23 on Teaching Skills, On 22 July 2023, Faculty development program was organised. Dr. A. Sathyeshwar Principal of Jyothy Institute of Commerce & Management was the speaker

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
<b>MANAGEMENT</b>	<b>31/01/2024</b>
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
<b>2022-23</b>	<b>23/01/2024</b>
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>In view of NEP 2020, SSCW has taken steps towards the multidisciplinary/interdisciplinary courses. SRI SAI COLLEGE provides a holistic multidisciplinary educational environment. The institution aims to attain the highest global standards in providing quality education. Value added courses to enhance the skills of students are being undertaken by the Department of Commerce. Webinars, seminars and workshops are conducted by different departments and committees, which are of multidisciplinary in nature. The students are taught Ability Enhancement Compulsory Course (AECC) at Undergraduate Level. The framework includes papers on Discipline specific course (DSC), Skill enhancement courses (SEC) and skill based course (SB) like digital fluency, Value based course (VB) like yoga and Open Elective Course (OEC) like history to learn new skills and values of life. Each course is so framed that at the end of undergraduate education, students will be equipped with certain skills for placements or for entrepreneurship. This enhances their understanding of other disciplines and enriches their learning. In order to give students a wider exposure, college organised lectures, seminars, to give students a deeper understanding of other disciplines such as OEC, SEC AND VB etc. Several activities have been implemented by the College to promote multidisciplinary / interdisciplinary approach in view of NEP 2020 as promotion of sustainable environment, social commitment and community outreach.</p>	
<b>16. Academic bank of credits (ABC):</b>	
<p>ABC eligible institutions as per UGC (ESTABLISHMENT AND OPERATIONALIZATION OF ACADEMIC BANK OF CREDITS (ABC) SCHEME IN</p>	

HIGHER EDUCATION) REGULATIONS, 2021 are "all the Universities in India established or incorporated by or under a Central Act, a Provincial Act or a State Act, the Autonomous Colleges and nonautonomous Colleges affiliated to them, and the Deemed-to-be Universities declared under Section 3 of the UGC Act, 1956, provided the above higher education institutions are accredited by National Assessment and Accreditation Council (NAAC) or similar body(ies) to be established in due course of time, at least at 'A' Grade level." ABC portal and UGC Guidelines allow only those institutions which have been accredited with 'A' Grade to issue certificates digitally. Since our institution has been accredited with B Grade, we are not an eligible institution and hence unable to operate under ABC scheme.

### **17.Skill development:**

Skill development relating to employability training, communication readiness, interview readiness, personal development, work readiness and digital readiness is provided by TNSIF along with placement. Certificates will be provided by TNSIF on successful completion of the program.

The course curriculum is customised to the students and the market trend/ job requirement. The said skills have been provided using multimedia and game based learning. The program is industry aligned. GoTraining has provided coaching in communication skills, behavioural growth, grooming, spoken english, etiquettes and culture change required to bridge gap between student and corporate life for 30 hours. Skills in the forms of Coders Zen, for learning programming languages like Java, Python, C+, Java Script is provided through Infosys Spring Board. Video proctored exams/ assessments are conducted for the online test.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Sri Sai College offers the undergraduate course in Kannada, Hindi, Sanskrit and English . The curriculum of all these programmes comprises courses that impart the history and knowledge traditions of India. 2. Culture: Sahasra Pushpa Archana program for Sri Shirdi Sai Baba will be conducted every year. Pujya Vishwa Prasanna Teertha Swamiji, Pejavar Mutt, Udupi, inaugurated the academic activities. Guru Pournami was conducted on 03.7.23. Maharshi Ved Vyasa's birthday was celebrated on this day. Ethnic day is also celebrated every year. All major festivals are celebrated in the college.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The courses offered by Sri Sai College are based on the curriculum designed by Bangalore City University, Some of the outcomes outlined for the programs of study offered at Sri Sai College for Women are: knowledge acquisition, analytical skills, communication skills, employability skills, application of knowledge and problem solving, etc. Our college organizes several academic events such as webinars/seminars/ and workshops to provide interactive platform for knowledge acquisition. We impart the attitude to keep learning, remain updated and readily adopt new developments in technologies and in their subject matter. We empower our students to become Good Citizens, Teachers, Entrepreneurs, Chartered Accountants, Bankers and Administrators from the courses we offer them.

## 20.Distance education/online education:

The Institute is affiliated to Bangalore City University, Bangalore. As per the guidelines of University, all lectures and practicals are conducted in physical mode. During pandemic, the college has adopted the change from classroom teaching to online teaching. Zoom was effectively used for course conduction and evaluation process. The assessments of the courses are done through online assignments, internals. Further, college also provided computer facilities to its staff for online teaching during pandemic.

## Extended Profile

### 1.Programme

1.1	02
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	91
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	74
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3	<b>73</b>
Number of outgoing/ final year students during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>11</b>
Number of full time teachers during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2	<b>10</b>
Number of Sanctioned posts during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	<b>15 classrooms and 1 seminar hall</b>
Total number of Classrooms and Seminar halls	
4.2	<b>1146547</b>
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	<b>60</b>
Total number of computers on campus for academic purposes	

**Part B****CURRICULAR ASPECTS**

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sri Sai College for Women strictly adheres to the Curriculum prescribed by the Bangalore City University, to impart quality education. The Institute has a plan of action and means to strengthen the teaching-learning process in the following ways:

Before the commencement of each semester, the academic calendar is prepared by the college and implemented by all departments. Subject allocation to the faculty is done as per specialization. Subject distribution is done well in advance for proper academic preparation.

Faculty maintains course files which contain the following:

Mission and vision of the college, Academic calendar, Individual timetable, teaching plans, teaching notes, and university question papers.

Before the regular classes start, according to the timetable, bridge classes will be conducted for about a week to refresh the students about the syllabus.

Faculty members have to update the syllabus at regular intervals to the principal. Attendance is maintained strictly and monthly class attendance is displayed on the notice board and it is conveyed to the student as well as parents. Internals are conducted at regular intervals.

The timetable is communicated to the students through a proper channel.

The students are also instructed to come up with their grievances through suggestion boxes kept at prominent places in the college.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

## Internal Evaluation (CIE)

One of the major components of our education system is examination. The discipline of learning ends with examination. Sri Sai College for Women examination cell prepares a comprehensive institute-level academic calendar in conformity with the university academic calendar. It includes the dates of continuous internal evaluation, academic audit, and related co-curricular and extracurricular activities which are to be conducted at the institute level. The college follows rules & practices as prescribed by Bangalore City University in conducting examinations.

The examination committee of the college conducts regular internal tests and examinations based on the academic calendar. A detailed timetable of the internal examinations is prepared and displayed in advance on the notice board to inform the students and help them prepare for the exams. The internal examination-related activities like Seating arrangement, the evaluation of the answer papers, and recording of marks in the marks register. The answer scripts are given to the students to know their performance in the tests and are undertaken in a systematic and time-bound way, By continuous internal evaluation, the faculty can identify the slow learners and take necessary steps to improve them. Faculty members will award internal marks based on their behavior in the class, their performance in the examination, regularity in attending classes, punctuality, etc. The college ensures timely completion of syllabus, revision, and internal evaluation through lesson plans and reviews in departmental meetings.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the**

**affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility****1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

00

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

73

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

73

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college starts at 8.am in the morning with a prayer seeking the blessing of the Amighty. The college is conscious about the cross cutting issues such as gender discrimination, environment and sustainability, human values and professional ethics.The university regularly updates its curriculum by integrating and updating these issues. by introducing subjects like,environment sciences,Indian constitution,culture and diversity,people management, human rights etc. in the curriculum.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

73

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

### 1.4.2 - Feedback process of the Institution may be classified as follows

### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

180 for B.COM and , 40 for BCA

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

74

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

#### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Classes are conducted according to the time table after which tests will be conducted for the syllabus covered to know the performance of the students. The faculty identifies the capacity of the students from their performance in the university exams, tests, lectures and

attendance in the classroom. A list is prepared by the class teachers at the end of every internals to identify advanced learners and slow learners. The advanced learners are encouraged to get prepared for the semester examinations to secure high percentages and also to secure a rank in the university exams..The library supports the advanced learners by providing additional library books.They are asked to solve the previous years question papers to score higher marks in the examinations.The advanced learners are given projects at the institutional level to improve their knowledge and they are also encouraged to participate in inter-collegiate debate and quiz competitions to enhance their knowledge.

The slow learners are been given extra care by conducting remedial classes and mentoring them at regular intervals.Extra assignments are given to slow learners to improve their learning capacity and regular test will be conducted to evaluate the progress of the students. The students are also given extra books from the library. Faculty members guide the students personally as well as they are encouraged to discuss their problem. The advance learners act as a mentors to the slow learners by helping them to solve previous year question papers .

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
91	11

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. Some of the methods employed by the



college in this process are: The college employs an interactive approach through discussions, debates, oral group presentations to encourage greater participation and interactive learning. Special lectures/seminars are organized to motivate students to become participative agents To encourage students stage courage college organises many cultural events and competitions for students. College organises study tour and industrial tour. The College has smart classrooms where presentations are conducted by faculty as well as the students. The classes are usually interactive with the students coming up with their own innovative ideas and viewpoints with the guidance of the teacher. Free access to the internet to make the students familiarize themselves with digital libraries etc. Add on courses are given as extra subjects to the students who are ready to empower themselves for the job market. (eg Tally , Soft skill etc) Case studies are given to the students at the college level to solve them and also to improve their problem solving capacity, to develop reasoning and to take proper decisions regarding the case studies. Students are given task based responsibilities like organizing Cultural fest, within the camannual sports event, management fest, etc, to make them leaders, organizers and team players.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In today's world of competetion it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses ICT in education to support, enhance, and optimize the delivery of education. The use of ICT creates readiness in the learner for participating in the learning experience. ICT tools provide clarity, precision and accuracy of the information processed. College uses ICT in education to support, enhance, and optimize the delivery of education to the students. It brings world events to the classroom and helps in promoting interrelationships and assessing learning outcomes. It is a very high supporting factor for the teaching learning process. The following are the tools used by the Institution.

1. Projectors are available in different classrooms.
2. Systems are arranged at Computer Lab and library.
3. Printers- They are available at office room and library.
4. ICT enabled classrooms- Three ICT enabled classrooms for effective teaching.
5. Auditorium- It is well-equipped with mikes, projector, cameras and music system.
6. CCTV- - installed at all prominent places of the college.
7. Digital Library
- 8 ICT by Faculty- A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using projectors. .

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

01

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

75

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Write description within 200 words.

The college has a transparent and robust evaluation process. To ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in advance. The Principal holds meetings with the faculties and directs them to ensure effective implementation of the evaluation process. According to the academic calendar, a student has to appear in internal tests conducted for 30 marks. The schedule of the internal examination is decided at the beginning of the session, in the form of an academic calendar.

The marks of internal tests are shown in the classrooms and each student can ask about their performance. They can observe their test copies. The record of the obtained mark is written in the register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of the internal test is shown to students for their observation. Some teachers analyze the solution and method of solving the paper in the classrooms, especially in practical subjects. Further, the concerning subject teacher keeps a record of all internal tests. The parent-teacher meeting is conducted at regular intervals during the semester. Parents are informed regarding their ward's improvement in academic progress. Personal guidance is given to the poor-performing students after their assessment. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student in learning and attending the classes has also increased.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In our college examination process is transparent. The test and examination committee conducts regular tests and exams effectively by preparing the timetable, seating arrangement, and timings for the tests and exams. The mechanism is transparent, time-bound, and efficient. The college has an effective system to address the grievances of the students for the internal assessment marks.

The college for its role meets up with the following to assess the

student:

1. The college conducts two internal assessments in pink books and one preparatory exam before the end of every semester. The students are given the valued answer booklets and the grievances concerning low marks are rectified immediately by the subject teacher.
2. The internal marks are recorded in a format as per the norms of the university and college
3. The class teacher assigned for each class maintains a record of the marks of the students
4. In case any grievance is not solved by the subject teacher and the matter is taken to the Principal wherein the final decision will be made.
5. The Suggestion box is kept at a common accessible location for the students who want to express their grievance and yet want to maintain their anonymity, in case they do not want to reveal their identity.
6. Continuous evaluation ensures student involvement and progress. Hence the students pass out in open competition with flying colors.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated the learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copies of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. The importance of the learning outcomes has been communicated to the teachers

## Department of Commerce

### Program Outcome

1. This program provides well-trained professionals for Industries, Insurance Companies, Banking sectors, Financial companies, etc.
2. The graduates will get hands-on experience in various aspects acquiring skills for Marketing Manager, sales manager, and overall Administration abilities of the company.
3. It provides students with the knowledge and technical skills in the accounting and financial fields.

### Programme-Specific Outcome

The students should possess the knowledge, skills, and attitudes by the end of the B.com degree course, to become a Manager, Accountant, Management Accountant, Bank Manager, Company Secretary, Professor, etc.

### Course Outcomes

The student should have a thorough knowledge of the accounting practice prevailing in partnership firms and other allied aspects.

On the successful completion of this subject, the students should have a thorough knowledge of the accounting practice prevailing in partnership firms and other allied aspects.

The students should be well versed in the fundamental concepts of auditing, accounting, entrepreneurship, and knowledge in the finance institution.

This course aims to provide an in-depth knowledge of the GST and provisions of Income Tax and Cost Accounting

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects. The objectives and outcomes are properly mapped for testing and evaluation of students so that PSOs are attained through competency mapping in terms of knowledge and skills. The Department adopts both direct and indirect methods of assessment to ensure the attainments of POs and COs. Direct Assessment methods, Internal Tests, Group discussions, Student projects, Powerpoint presentations, Mentor and mentee schemes, Case study, Assignments, Co-curricular activities Marks of internal tests, and preparatory exams are recorded in a register. The internal marks are uploaded online to the Bengaluru City University. Indirect Assessment Methods: Feedback, Alumni meet, Extracurricular activities Feedback mechanism is used to improve the Teaching learning process in outcome-based education. Internal assessment is the requirement of continuous assessment and is essential for the fulfillment of the COs and POs. There is an internal examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. Besides, The college also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, N.S.S, Career Counseling, Personality Development Program, Communication Skills, Hindi day, Sanskrit day, management fest, awareness programmes etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the

year

67

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0\\_4ad6598e03264871b8a4570bef2f1606.docx](https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_4ad6598e03264871b8a4570bef2f1606.docx)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-**



**government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

05

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published**

**in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

06

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sri Sai College for Women has always strived its best for the holistic development of the students. The college encourages the students to participate in community services like Eye screening camps, Dental check-ups, Health check-ups, NSS Camps at Sri Satya Sai Multi-speciality Hospital, Gender awareness programs, environmental protective activities like - celebrating World Environment Day by creating awareness in the neighborhood by distributing saplings, cloth bags, etc. AIDS awareness, educating girl children, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

07

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

280

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has infrastructure and facilities in accordance with the need of the teaching and learning of existing course and implementation of NEP 2020. The college has amenities and facilities such as well maintained campus, CCTV surveillance at all strategic locations, generator with 10 KV,3 RO water purifiers, solar system with capacity of 25 watt,canteen etc. There are 15 classrooms in which 3 classrooms are ICT enabled. All the classrooms are equiped with chalk and board for effective teaching and learning,a podium

and a dias. The college has a computer lab with 45 computers with projectors, two white board and speakers for the benefit of students, for uninterrupted access the computer lab is equipped with UPS. A well equipped computer lab exclusively for BCA students with 30 computers. College has a spacious and well furnished library with a reading room with a capacity of 50 students, sufficient number of computers are installed for students in the library. free access to Internet for the students and the staff. A digital board to display information on employment opportunities in the library, a Kiosk is installed in the library that helps to locate the books in the library. Proper check, periodic inspection, review, grievances redressal, suggestion box, feedback from students, parents, alumni, faculty to help in the up keeping and maintaining the conducive learning environment of the campus. The Institution intends to upgrade its standards every year to cater to the needs of the new generation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has excellent facilities to conduct extra-curricular activities. To conduct annual cultural meet, The college forms a student council. which helps in improving academic, cultural and extracurricular activities etc, among the students. Activities like talents search, annual sports meet, college annual day celebrations, intercollegiate competitions, graduation day etc, are organised by the college which is student council members play an important role.

To promote interest in annual sports meet college encourages students by providing adequate resources. Students are encouraged to take part in indoor and outdoor sports. sports indoor games like carrom, chess ect. outdoor sports like Volley ball, Throw ball, kho-kho, Badminton, Kabaddi etc.

Cultural Activities-Every year a talents search programme will be conducted by the college to give an opportunity to students to exhibit their hidden talents. The talent search programme include events like rangoli, mehendi, pencil sketching, creative writing, cooking without fire, fashion show, dance competition (solo and

group) and many more. Winners are felicitated with mementos to inculcate traditional and cultural values among the students. The college also has organises "Sankranthi Suggi" to inculcate cultural values among the students. Activities like kite making ,rangoli,folk dance,hop scotch ect, are included.

The College encourages students to participate in intercollegiate competition organised by other colleges for this Travelling Allowances are provided for students.

Yoga practice is a gift of Indian heritage to peaceful global life. Yoga classes are conducted for the students twice a week. College organises international yoga day in the quadrangle every year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03 & 01

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03 & 1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in

lakhs)

3,20,000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is the prime learning resource of the college, and is partially automated through Intergrated Management System Known as Zenox-ERP. In the Library various departmental sections are available. The library is partially digitalized. It uses an automation software to keep track of the access to the books, issue and updating of stock. The computers in the library have an internet connection. A Kiosk is installed in the library for the benefit of the students. Students can access the kiosk to know the availability of the books in the library. Name of the ILMS software- Zenox-ERP, version 6.0 which is automated in the year 2018. The library has over 18181 books for the use of students and staff. It also has 10 journals, and magazines to cater to the needs of the students. The Library has various types of Knowledgeable resources, special reports. The Library is accessible for the students from 9am to 4.30pm. The Library has full flourished reading hall with a capacity of 50 students. Library activities such as data entry, issue and return and renewal of books, member logins, etc, carried out through ILMS.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e- B. Any 3 of the above

**books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

70,923

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Computer lab is well-equipped with branded PC's adequately supported by 30 - 50Mbps leased lines for internet connectivity. The entire campus is connected with LAN Messenger. Computer labs are well



connected to the internet to help students and faculty to carry out their academic and other work on all working days. Lab assistants are available to support students and faculty in their queries. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

Following are some basic facilities for updating: Computer is formatted in regular basis. College itself formats the computer without fees and by the help of computer operator. A Library Management Software was installed at the Library to keep track of the books and journals. Anti-virus is regularly installed in computer. All computer has antivirus, Wi-Fi connectivity is available in Principal chamber and Officeroom. The college is under CCTV surveillance. Intercom Facility..ect.

The campus is well connected and well planned Telecom Network with intercom facilities. Four additional BSNL land line connections are available. Classwise WhatsApp groups have been created for the interaction with the students regarding various updates on class timings/notes, library notices, syllabus updation and other notices on important events. Updates and upgradation are maintained regularly through WSUS (Windows server Update service) and anti viruses, firewall are updated through cloud portal.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8,26,546

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The procedures and policies adopted by the College for maintaining a support facilities include:

**Classroom management:**The classrooms are well equipped with projectors, boards, and other technologies for better and effective teaching. CCTVs are installed in each classroom to make sure of the safety and the security of all students, teachers and equipment.The procedures for maintaing classrooms are taken care by the attenders by regular cleaning of the classrooms.Dustbins are placed in each classrooms.

**Library:**The library of the college has its own mechanisms and system in place to identify the purchases of books based on the courses offered. The librarian incharge of maintaing of books and proving it to the students and staff whenever necessary. The librarian maintains a register or login and logout timing of the students nd

faculty. The librarian maintains a book for the issue of books.

Sports: Committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students. Students are encouraged to participate in the competitions conducted in the college and also to participate in intercollegiate sports competition.

The procedures and policies adopted by the College for maintaining a support facilities include: Regular maintenance of Computers, Regular checkin on antiviruses, The college provides free internet facility.

NSS Committee supervise the cleanliness in the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

29

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

280

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

280

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

56

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

03

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College has been maintaining highly developed and effective mechanisms to improve continuously the standard and the set traditions of its academic and administrative system. We have two representatives from each class elected to represent their entire class. These representatives take a active part in all the activities happening in and out of the college. The college also has an active council union in which posts like President, vice president, cultural secretary, vice-cultural secretary, sports secretary, vice- sports secretary, treasurer and vice treasurer are elected by means of elections conducted by the college in which students are given the right to vote for the candidates who are deserving to serve the college.

The responsibilities of each of these representatives are as follows:

1. To officially represent all the students in the Institute.
2. To identify and help solve problems encountered by students in the Institute.
3. To communicate its opinion to the Institute administration on any subject that concerns students and on which the council wishes to be consulted.
4. To promote and encourage the involvement of students in organizing Institute activities.
5. To promote the interests of students among the Institute administration, staff and parents.
6. Ensure that the students adhere to the disciplinary policies of the Institute at all times.
7. Arrange Intra-collegiate events and ensure participation of students in Inter college events.

8. Host various workshops, speaker sessions, innovative games, competitions for aspiring entrepreneurs and support them by providing necessary resources such as, mentoring, consultancy and networking.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sri Sai College for Women has an active Alumni Association since the past years. Alumni students of the college actively engage themselves in the college activities like annual day, sports day, commerce and management fest, placements etc., and also conduct the workshops and seminars to the students. Our alumni network is one of the biggest sources of placement opportunities to the students. They mentor their juniors and guide them about placements, further



studies, and competitive exams. Alumni's have helped many of the students to get placed in their respective organizations. They also help the current batch of students with regard to participation in inter-college competitions by preparing and guiding them through various practice sessions. The alumni's play a significant role during the meetings that are arranged by the college by sharing their ideas and thoughts. They works to achieve overall development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION:

To create a healthy atmosphere conducive to learning, to make it enjoyable and rewarding and the same time to empower the girl students through quality education.

#### MISSION:

- To impact quality teaching through necessary information, infrastructure, knowledge, and skills, which help the girl students in securing employment.
- To foster innovation and creativity to help and guide them in enhancing their skill for meeting the demands and challenges of changing times.
- To willingly accept social responsibility.

- To inculcate moral, spiritual, and social values through suitable activities and programmes.
- To equip our students with leadership qualities.
- To encourage entrepreneurship skills among our students.
- To make our college a model women's educational institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sri Sai College for Women came into existence in the year 1991 by founder Chairman Sri. Y. Ramachandra. The college is guided by the Board of Management - Governing Council consisting of educationists, management representatives, teachers, and other prominent persons. Presently Sri.R.Ananda is the honorary Chairman of the Board of Management. Prof. Ramanjaneya Tis the Principal of the college. The Chairman, the Principal and staff are always stepping in together for designing and proper application of the quality policy and plans.

The philanthropic founder Chairman, Sri.Y.Ramachandra had the deep vision of serving the society with the motto of the institution is "To inculcate the right values in the minds of the students to make them responsible citizens and leaders of the future".

The Chairman was the youngest Mayor of Bangalore City Corporation and he also served as Minister in Sri. S. Nijalingappa's cabinet, Government of Karnataka. Sri.Y.Ramachandra was a gentleman endowed with rare vision and administrative acumen who did selfless services, dedication and commitment to the cause of society and education.

His Vision was: -

- To give education to girl students.
- To help in the education of the backward class of society.
- College fees are nominal and affordable to all class of people.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The policy of the college is in alignment with the affiliating University and the UGC for the B.com and BCA courses taken up by our college. The college level policies are framed and implemented by the IQAC. The college has an adequate infrastructure according to the changing needs a well-equipped computer lab for BCA students as been established in 2022-23. During the IQAC and Staff Council Meetings held at the beginning of the session, a perspective plan is framed by IQAC. The perspective plan was thoroughly discussed during the staff council meeting and all the staff members were directed to implement the same during the semester. The academic plan was prepared and circulated among the faculty members. The academic dairies were provided to the faculty members to note down the daily activities and signed regularly by the Principal. At the meetings held at the end of the semester, the academic audit was done. Various forums were formed to conduct curricular, extra-curricular and extension activities. All the heads of the departments and conveners of the various governing committees conducted the meetings at their level and the decisions taken during the discussion were documented in the form of proceedings. The IQAC collects all the documents for further action. The important documents were also uploaded on the college website.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### COUNCIL OF TRUSTEES

- BOARD OF MANAGEMENT (GOVERNING BODY)
- THE CHAIRMAN
- DIRECTOR OF STUDIES
- THE PRINCIPAL
- TEACHING FACULTY
- NON- TEACHING STAFF
- STUDENTS

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management recognizes the commitment and dedication of the teaching and non-teaching faculty. It always strives to satisfy the needs of the employees proactively. Some facilities provided for the welfare of the employees of the institution are:

- Provident fund for all the employees.
- ESI facility for the employees.
- Fee concession is given to the children of the staff of the college.
- A canteen and coffee shop is provided inside the campus with subsidized rates to provide refreshment to the staff.
- Incentives are given to the non-teaching staff.
- Compliments are given to the non-teaching staff during festival times.
- Gratuity facility for the employees.
- Group insurance is given to all staffs and students.
- Medical leave and study leave are provided.
- Flexible timings for faculty members.
- Faculty members are encouraged to present papers in conferences.
- Free health check-ups like Dental, eye check-up camps are organized for the staff members.
- Vaccination drive was conducted in association with BBMP in which BOOSTER doses were given to the students, teaching & non- teaching members of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sri Sai College for Women believes in "Continuous improvement for success", establishing a shared understanding about what is to be achieved and how it is to be achieved and increases the possibility of achieving success.

The Management has introduced the self-appraisal system to the faculty members which evaluate the performance at the end of each semester. The self-appraisal form consists of different information such as workload, participation in seminars, workshops and conferences, publications and other activities performed by the faculty during the session.

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution.

The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit are submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
- College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses will be monitored by the accounts department as per the budget allocated by the management.
- The depreciation costs of various things purchased in the preceding years are also worked out.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a self-financed institution. The main source of funding for the college is the fees collected from the students. Budget is prepared as per the requirements of the various departments. The dispersal of funds for the needs proposed is strictly monitored by the Principal. Expenditure receipts are maintained for various purchases made towards the lab and library. The college follows a transparent accounting and audit practice. The account of the institution is subjected to an audit by a certified external Chartered Accountant appointed by the Management. The income and expenditure of different sources are audited by external auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college was established in 18-08-2008 and since then striving hard to enhance the quality of teaching, learning and evaluation and promote the research attitude among the faculty members. Throughout the year, it constantly reviews the academic progress and also monitors infrastructural developments and need for introduction of new relevant courses in the year 2022 the college has introduced a new course i.e BCA affiliated to BCU. The BCA students are provided with a ICT enabled classroom and with well equipped computer lab with qualified computer teachers. The IQAC has taken initiatives to organize following activities:

- Preparation of the Academic Calendar and College Prospectus.
- Uploading college information on AISHE portal
- Promotion to ICT in working process of the institution.
- Preparation of the AQAR
- Organization of workshops, seminar/webinars for faculty members.
- Organization of Orientation programs, career guidance programs, industrial visits, Cultural programs and Sports events for the students.
- Annual Report
- Academic Audit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced.

IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation which are

proven over the years are being followed.

#### Academic Calendar

Preparation of lesson plan for each Semester

Daily lecture Record

Evaluation of teachers by students

Student learning outcomes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_5dea36be4f424560bc2661e8031e8a5c.pdf">https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_5dea36be4f424560bc2661e8031e8a5c.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is established exclusively for girls. Hence gender equity is inapplicable to our college. On 8th March 2023 International Women's day was celebrated in the college, many personality development programs for girls was organised in the college. It is noteworthy that out of the full time teaching staff 8(eight) are women and 2(two) are men.

The following initiatives have been taken for the girl students:

#### a. Safety and Security

1. Security staff at the entry point present 24x7 at the gates of the college.

2. The college campus is completely under CCTV surveillance.

3. The Grievance Redressal cell of the college safeguards the students by taking action if any grievances is noted in the college..

4. Suggestion Boxes are placed in the prominent places of the college. Students are free to drop in their suggestions and complaints.

5. Anti-Sexual Harassment cell and Anti-Ragging cell with female staff as a member is constituted in the college.

#### b. Counselling:

1. A counselling cell with two female staff members who look into the counseling work regarding the students.

c. Common Rooms: A Separate Common Room for Women Staff is available.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college has implemented appropriate waste management practices for both biodegradable and non-biodegradable trash. The waste is disposed of as per BBMP guidelines. Separate bins are also kept on all floors for solid waste(dry waste and wet waste). Students are asked to dispose of waste only in the designated bins. Solid Waste is segregated as perBBMP guidelines. Solid waste which mainly involves plastic and paper is collected in separate dustbins and handed over to BBMP workers. Old newspapers, Books, used water bottles, etc are sold to vendors dealing in recycling. Use of plastic bags is discouraged within the campus. Garden leaves, flowers, etc are used as a fertilizer on the campus and used for the plants and trees in the green campus. Liquid waste generated in the canteen is used in the garden. The college has plans to make the campus plastic-free in the possession of the BBMP manual regarding handling waste at the micro level. A manual is being followed. E-waste management computers and other electronic gadgets and equipment are sold to junk dealers dealing with e-waste management. Biomedical waste hazardous chemicals and radioactive waste are not

created in the college. The institution is very keen on environmental issues and eco-friendliness. The College has been clean and tidy. NSS Units conduct campus cleaning drives involving staff members once a month. The physical education department also plays a key role in maintaining the campus. Educating all students regarding waste segregation and maintaining a clean environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**RESPONSES :**

The Institution takes the initiative in celebrating all the festivals like Sankranti Suggi, Shivaratri Bhajans, Nagara Panchami, Varamahalakshmi festival, Ram Navami, Gurupoornima etc.

Independence Day , Republic Day, and Gandhi Jayanthi were celebrated, in the college. On the Independence and Republic Day, a grand event marked with the flag hosted by the Chief Guest and well-practiced march-past by students and various cultural activities related to the independence movement were exhibited. Principals, staff, and students along with the nss volunteers went on a procession in the neighborhood. NSS students along with faculties visited an orphanage and distributed sweets to the inmates.

The Institution celebrates Kannada Rajyostava. Hindi, Sanskrit divas. are celebrated along with the inauguration of the Kannada literary club.

The Institution takes the initiative in observing World Environment Day. Saplings and cotton bags were distributed in the neighbourhood and many saplings were contributed and planted in college premises.

Health checkups, dental checkups, and eye checkups were conducted in the college campus.

A vaccine drive was conducted by the college in association with the BBMP in the college premises where covaxin and covishield doses were given to students, staff, and the public.



Seemantha program, Sri Satyanarayana Pooja, Sahasrapushparchane was conducted in our college auditorium.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Independence day , Republic Day, and Gandhi Jayanthi were celebrated in the college showcasing the duty of a citizen,

On the birthday of Swami Vivekananda National, Youth Day is celebrated on 17th January in the college

Student council elections are conducted in the college to give the awareness about the rights and duties of the citizens to the students.

Bengaluru City University has introduced a Compulsory Paper on the Constitution of India and on Human Rights.

The institution holds an awareness programme for employees and students on topics such as reduce usage of plastics, Observed World Environment

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,** B. Any 3 of the above

**teachers, administrators and other staff 4.**  
**Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Response:** The national festivals in our country are cherished as auspicious days. Republic Day, Independence Day, and Gandhi Jayanti are celebrated as National festivals of India. Every year, the college celebrates the national holidays with complete preparation and with traditional gaiety. 76th Independence Day was celebrated on 15th August 2023, It is a grand event marked with the flag hosted by the Chief Guest and well-practiced march-past by students, and various cultural activities related to the independence movement were exhibited. Principals, staff, and students went on a procession in the neighborhood.

The Republic Day is annually celebrated. Gandhi Jayanthi is celebrated on 2nd October of every year to mark the birth anniversary of Mahatma Gandhi.

National Youth Day was celebrated in the college on 17th January on the birthday of Swami Vivekananda.

On 8th March 2023, college celebrated International Women's day.

On June 21st, 2023, college celebrated International Yoga Day. The Theme was "Yoga for Vasudhaiva Kutumbakam."

On June 7th, 2023, World Environment Day was celebrated in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Spiritual awareness among students:** Spirituality is the process of discovering our true self. Spiritual awareness can give you relief, joy, grace, and wisdom. It can bring about a better understanding of who you are and about acceptance or manifest other good things. The institution believes that these activities will keep the minds calm and create a positive attitude towards the lives they lead. Following are the spiritual activities organized during the academic year 2022-23:

Daily prayers which is compulsory for the students. Every Thursday there will be SriShiridi Sai Baba bhajans.

Inauguration of academic activities of the college by inviting the chief guest of a religious or spiritual profession.

Observing various Hindu festivals like Nagara Panchami, Ramanavmi, and Maha Shivaratri in the college.

Observing vishnusahasranama classes

Celebrating Guru Poornima

Celebrating New Year with bhajans and performance of Shri Satyanarayan Pooja

Sahasra Pushparchane Pooja for Sri Sai Baba was held in the temple situated in the college.

2. **Women Empowerment** "International Womens Day" is celebrated every year on March 8th in the college.

One of the mission of the college is to encourage entrepreneurship

skills among our students so the college organizes the commerce and Management Fest .Some of the activities included product launch, best seller, creative commercials etc,.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Response:** VISION To create a healthy atmosphere conducive to learning, to make it enjoyable and rewarding, and at the same time to empower the girl students through quality education.

#### Mission

To Impart quality teaching and training through necessary information, infrastructure, knowledge and skills which help the girls student in securing employment .

To foster innovation and creativity to help and guide them in enhancing their skills for meeting the demands and challenges of changing times .

To willingly accept social responsibility.

To inculcate moral spiritual and social values through suitable activities and programmes.

To equip our students with leadership qualities. To encourage entrepreneurship skills among our students .

To make our college a model women's educational institution.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sri Sai College for Women strictly adheres to the Curriculum prescribed by the Bangalore City University, to impart quality education. The Institute has a plan of action and means to strengthen the teaching-learning process in the following ways:

Before the commencement of each semester, the academic calendar is prepared by the college and implemented by all departments. Subject allocation to the faculty is done as per specialization. Subject distribution is done well in advance for proper academic preparation.

Faculty maintains course files which contain the following:

Mission and vision of the college, Academic calendar, Individual timetable, teaching plans, teaching notes, and university question papers.

Before the regular classes start, according to the timetable, bridge classes will be conducted for about a week to refresh the students about the syllabus.

Faculty members have to update the syllabus at regular intervals to the principal. Attendance is maintained strictly and monthly class attendance is displayed on the notice board and it is conveyed to the student as well as parents. Internals are conducted at regular intervals.

The timetable is communicated to the students through a proper channel.

The students are also instructed to come up with their grievances through suggestion boxes kept at prominent places in the college.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

One of the major components of our education system is examination. The discipline of learning ends with examination. Sri Sai College for Women examination cell prepares a comprehensive institute-level academic calendar in conformity with the university academic calendar. It includes the dates of continuous internal evaluation, academic audit, and related co-curricular and extracurricular activities which are to be conducted at the institute level. The college follows rules & practices as prescribed by Bangalore City University in conducting examinations.

The examination committee of the college conducts regular internal tests and examinations based on the academic calendar. A detailed timetable of the internal examinations is prepared and displayed in advance on the notice board to inform the students and help them prepare for the exams. The internal examination-related activities like Seating arrangement, the evaluation of the answer papers, and recording of marks in the marks register. The answer scripts are given to the students to know their performance in the tests and are undertaken in a systematic and time-bound way, By continuous internal evaluation, the faculty can identify the slow learners and take necessary steps to improve them. Faculty members will award internal marks based on their behavior in the class, their performance in the examination, regularity in attending classes, punctuality, etc. The college ensures timely completion of syllabus, revision, and internal evaluation through lesson plans and reviews in departmental meetings.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>B. Any 3 of the above</b></p>								
<table border="1"> <thead> <tr> <th data-bbox="102 651 537 714">File Description</th> <th data-bbox="547 651 1437 714">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 714 537 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="547 714 1437 898" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 898 537 960">Any additional information</td> <td data-bbox="547 898 1437 960" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>	Any additional information	<b>No File Uploaded</b>			
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Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>								
Any additional information	<b>No File Uploaded</b>								
<p><b>1.2 - Academic Flexibility</b></p>									
<p><b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p>									
<p><b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b></p>									
<p><b>00</b></p>									
<table border="1"> <thead> <tr> <th data-bbox="102 1301 537 1364">File Description</th> <th data-bbox="547 1301 1437 1364">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1364 537 1435">Any additional information</td> <td data-bbox="547 1364 1437 1435" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 1435 537 1536">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="547 1435 1437 1536" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 1536 537 1632">Institutional data in prescribed format (Data Template)</td> <td data-bbox="547 1536 1437 1632" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>	Institutional data in prescribed format (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>								
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>								
<p><b>1.2.2 - Number of Add on /Certificate programs offered during the year</b></p>									
<p><b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b></p>									
<p><b>03</b></p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

73

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

73

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college starts at 8.am in the morning with a prayer seeking the blessing of the Amighty. The college is conscious about the cross cutting issues such as gender discrimination, environment and sustainability, human values and professional ethics.The university regularly updates its curriculum by integrating and updating these issues. by introducing subjects like,environment sciences,Indian constitution,culture and diversity,people management, human rights etc. in the curriculum.



File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

73

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>
---	---

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<b>Nil</b>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**180 for B.COM and , 40 for BCA**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

74	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Classes are conducted according to the time table after which tests will be conducted for the syllabus covered to know the performance of the students. The faculty identifies the capacity of the students from their performance in the university exams, tests, lectures and attendance in the classroom. A list is prepared by the class teachers at the end of every internals to identify advanced learners and slow learners. The advanced learners are encouraged to get prepared for the semester examinations to secure high percentages and also to secure a rank in the university exams..The library supports the advanced learners by providing additional library books.They are asked to solve the previous years question papers to score higher marks in the examinations.The advanced learners are given projects at the institutional level to improve their knowledge and they are also encouraged to participate in inter-collegiate debate and quiz competitions to enhance their knowledge.

The slow learners are been given extra care by conducting remedial classes and mentoring them at regular intervals.Extra assignments are given to slow learners to improve their learning capacity and regular test will be conducted to evaluate the progress of the students. The students are also given extra books from the library. Faculty members guide the students personally as well as they are encouraged to discuss their problem. The advance learners act as a mentors to the slow learners by helping them to solve previous year question papers .

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
91	11

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. Some of the methods employed by the college in this process are: The college employs an interactive approach through discussions, debates, oral group presentations to encourage greater participation and interactive learning. Special lectures/seminars are organized to motivate students to become participative agents To encourage students stage courage college organises many cultural events and competitions for students. College organises study tour and industrial tour. The College has smart classrooms where presentations are conducted by faculty as well as the students. The classes are usually interactive with the students coming up with their own innovative ideas and viewpoints with the guidance of the teacher. Free access to the internet to make the students familiarize themselves with digital libraries etc. Add on courses are given as extra subjects to the students who are ready to empower themselves for the job market. (eg Tally , Soft skill etc) Case studies are given to the students at the college level to solve them and also to improve their problem solving capacity, to develop reasoning and to take proper decisions regarding the case studies. Students are given task based responsibilities like organizing Cultural fest, within the camannual sports event, management fest, etc, to make them leaders, organizers and team players.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In today's world of competition it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses ICT in education to support, enhance, and optimize the delivery of education. The use of ICT creates readiness in the learner for participating in the learning experience. ICT tools provide clarity, precision and accuracy of the information processed. College uses ICT in education to support, enhance, and optimize the delivery of education to the students. It brings world events to the classroom and helps in promoting interrelationships and assessing learning outcomes. It is a very high supporting factor for the teaching learning process. The following are the tools used by the Institution.

1. Projectors are available in different classrooms.
2. Systems are arranged at Computer Lab and library.
3. Printers- They are available at office room and library.
4. ICT enabled classrooms- Three ICT enabled classrooms for effective teaching.
5. Auditorium- It is well-equipped with mikes, projector, cameras and music system.
6. CCTV- - installed at all prominent places of the college.
7. Digital Library
8. ICT by Faculty- A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using projectors. .

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

75

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process. To ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in advance. The Principal holds meetings with the faculties and directs them to ensure effective implementation of the evaluation process. According to the academic calendar, a student has to appear in internal tests conducted for 30 marks. The schedule of the internal examination is decided at the beginning of the session, in the form of an academic calendar.

The marks of internal tests are shown in the classrooms and each student can ask about their performance. They can observe their test copies. The record of the obtained mark is written in the register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of the internal test is shown to students for their observation. Some teachers analyze the solution and method of solving the paper in

the classrooms, especially in practical subjects. Further, the concerning subject teacher keeps a record of all internal tests. The parent-teacher meeting is conducted at regular intervals during the semester. Parents are informed regarding their ward's improvement in academic progress. Personal guidance is given to the poor-performing students after their assessment. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student in learning and attending the classes has also increased.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In our college examination process is transparent. The test and examination committee conducts regular tests and exams effectively by preparing the timetable, seating arrangement, and timings for the tests and exams. The mechanism is transparent, time-bound, and efficient. The college has an effective system to address the grievances of the students for the internal assessment marks.

The college for its role meets up with the following to assess the student:

1. The college conducts two internal assessments in pink books and one preparatory exam before the end of every semester. The students are given the valued answer booklets and the grievances concerning low marks are rectified immediately by the subject teacher.
- 2 . The internal marks are recorded in a format as per the norms of the university and college
3. The class teacher assigned for each class maintains a record of the marks of the students
4. In case any grievance is not solved by the subject teacher and the matter is taken to the Principal wherein the final decision will be made.



5. The Suggestion box is kept at a common accessible location for the students who want to express their grievance and yet want to maintain their anonymity, in case they do not want to reveal their identity.

6. Continuous evaluation ensures student involvement and progress. Hence the students pass out in open competition with flying colors.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated the learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copies of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. The importance of the learning outcomes has been communicated to the teachers

Department of Commerce

Program Outcome

1. This program provides well-trained professionals for Industries, Insurance Companies, Banking sectors, Financial companies, etc.

2. The graduates will get hands-on experience in various aspects acquiring skills for Marketing Manager, sales manager, and overall Administration abilities of the company.

3. It provides students with the knowledge and technical skills in the accounting and financial fields.

Programme-Specific Outcome

The students should possess the knowledge, skills, and attitudes by the end of the B.com degree course, to become a Manager, Accountant, Management Accountant, Bank Manager, Company Secretary, Professor, etc.

#### Course Outcomes

The student should have a thorough knowledge of the accounting practice prevailing in partnership firms and other allied aspects.

On the successful completion of this subject, the students should have a thorough knowledge of the accounting practice prevailing in partnership firms and other allied aspects.

The students should be well versed in the fundamental concepts of auditing, accounting, entrepreneurship, and knowledge in the finance institution.

This course aims to provide an in-depth knowledge of the GST and provisions of Income Tax and Cost Accounting

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects. The objectives and outcomes are properly mapped for testing and evaluation of students so that PSOs are attained through competency mapping in terms of knowledge and skills. The Department adopts both direct and indirect methods of assessment to ensure the attainments of POs and COs. Direct Assessment methods, Internal Tests, Group discussions, Student projects, Powerpoint presentations, Mentor and mentee schemes, Case study, Assignments, Co-curricular activities Marks of internal tests, and preparatory exams are recorded in a register.

The internal marks are uploaded online to the Bengaluru City University. Indirect Assessment Methods: Feedback, Alumni meet, Extracurricular activities Feedback mechanism is used to improve the Teaching learning process in outcome-based education. Internal assessment is the requirement of continuous assessment and is essential for the fulfillment of the COs and POs. There is an internal examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. Besides, The college also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, N.S.S, Career Counseling, Personality Development Program, Communication Skills, Hindi day, Sanskrit day, management fest, awareness programmes etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

67

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0\\_4ad6598e03264871b8a4570bef2f1606.docx](https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_4ad6598e03264871b8a4570bef2f1606.docx)

RESEARCH, INNOVATIONS AND EXTENSION	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
00	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
00	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
05	

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

06

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sri Sai College for Women has always strived its best for the holistic development of the students. The college encourages the

students to participate in community services like Eye screening camps, Dental check-ups, Health check-ups, NSS Camps at Sri Satya Sai Multi-speciality Hospital, Gender awareness programs, environmental protective activities like - celebrating World Environment Day by creating awareness in the neighborhood by distributing saplings, cloth bags, etc. AIDS awareness, educating girl children, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

280

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has infrastructure and facilities in accordance with the need of the teaching and learning of existing course and implementation of NEP 2020. The college has amenities and facilities such as well maintained campus, CCTV surveillance at all strategic locations, generator with 10 KV, 3 RO water purifiers, solar system with capacity of 25 watt, canteen etc. There are 15 classrooms in which 3 classrooms are ICT enabled. All the classrooms are equipped with chalk and board for effective teaching and learning, a podium and a dias. The college has a computer lab with 45 computers with projectors, two white board and speakers for the benefit of students, for uninterrupted access the computer lab is equipped with UPS. A well equipped computer lab exclusively for BCA students with 30 computers. College has a spacious and well furnished library with a reading room with a capacity of 50 students, sufficient number of computers are installed for students in the library. free access to Internet for the students and the staff. A digital board to display information on employment opportunities in the library, a Kiosk is installed in the library that helps to locate the books in the library. Proper check, periodic inspection, review, grievances redressal, suggestion box, feedback from students, parents, alumni, faculty to help in the up keeping and maintaining the conducive learning environment of the campus. The Institution intends to upgrade its standards every year to cater to the needs of the new



generation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has excellent facilities to conduct extra-curricular activities. To conduct annual cultural meet, The college forms a student council. which helps in improving academic, cultural and extracurricular activities etc, among the students. Activities like talents search, annual sports meet, college annual day celebrations, intercollegiate competitions, graduation day etc, are organised by the college which is student council members play an important role.

To promote interest in annual sports meet college encourages students by providing adequate resources. Students are encouraged to take part in indoor and outdoor sports. sports indoor games like carrom, chess ect. outdoor sports like Volley ball, Throw ball, kho-kho, Badminton, Kabaddi etc.

Cultural Activities-Every year a talents search programme will be conducted by the college to give an opportunity to students to exhibit their hidden talents. The talent search programme include events like rangoli, mehendi, pencil sketching, creative writing, cooking without fire, fashion show, dance competition (solo and group) and many more. Winners are felicitated with mementos to inculcate traditional and cultural values among the students. The college also has organises "Sankranthi Suggi" to inculcate cultural values among the students. Activities like kite making, rangoli, folk dance, hop scotch ect, are included.

The College encourages students to participate in intercollegiate competition organised by other colleges for this Travelling Allowances are provided for students.

Yoga practice is a gift of Indian heritage to peaceful global life. Yoga classes are conducted for the students twice a week. College organises international yoga day in the quadrangle every year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03 & 01

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03 & 1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3,20,000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is the prime learning resource of the college, and is partially automated through Intergrated Management System Known as Zenox-ERP. In the Library various departmental sections are available. The library is partially digitalized. It uses an automation software to keep track of the access to the books, issue and updating of stock. The computers in the library have an internet connection. A Kiosk is installed in the library for the benefit of the students. Students can access the kiosk to know the availability of the books in the library. Name of the ILMS software- Zenox-ERP, version 6.0 which is automated in the year 2018. The library has over 18181 books for the use of students and staff. It also has 10 journals, and magazines to cater to the needs of the students. The Library has various types of Knowledgeable resources, special reports. The Library is accessible for the students from 9am to 4.30pm. The Library has full flourished reading hall with a capacity of 50 students. Library activities such as data entry, issue and return and renewal of books, member logins, etc, carried out through ILMS.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-**

**journals during the year (INR in Lakhs)****70,923**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****40**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Computer lab is well-equipped with branded PC's adequately supported by 30 - 50Mbps leased lines for internet connectivity. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet to help students and faculty to carry out their academic and other work on all working days. Lab assistants are available to support students and faculty in their queries. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

Following are some basic facilities for updating: Computer is formatted in regular basis. College itself formats the computer without fees and by the help of computer operator. A Library Management Software was installed at the Library to keep track of the books and journals. Anti-virus is regularly installed in computer. All computer has antivirus, Wi-Fi connectivity is available in Principal chamber and Officeroom. The college is under CCTV surveillance. Intercom Facility..ect.

The campus is well connected and well planned Telecom Network with intercom facilities. Four additional BSNL land line connections are available. Classwise WhatsApp groups have been created for the interaction with the students regarding various updates on class timings/notes, library notices, syllabus updation and other notices on important events. Updates and upgradation are maintained regularly through WSUS (Windows server Update service) and anti viruses, firewall are updated through cloud portal.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8,26,546

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The procedures and policies adopted by the College for maintaining a support facilities include:

**Classroom management:**The classrooms are well equipped with projectors, boards, and other technologies for better and effective teaching. CCTVs are installed in each classroom to make sure of the safety and the security of all students, teachers and equipment.The procedures for maintaing classrooms are taken care by the attenders by regular cleaning of the classrooms.Dustbins are placed in each classrooms.

**Library:**The library of the college has its own mechanisms and system in place to identify the purchases of books based on the courses offered. The librarian incharge of maintaing of books and proving it to the students and staff whenever necessary. The librarian maintains a register or login and logout timing of the students nd faculty.The librarian maintains a book for the issue of books.

**Sports:**Committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students.students are encouraged to participate in the competitions conducted in the college and also to participate in intercollegiate sports competation.

The procedures and policies adopted by the College for maintaining a support facilities include: Regular maintainence of Computers,Regular checkin on antiviruses,The college provides free internet fecility.

NSS Committee supervise the cleanliness in the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

29

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	<p style="text-align: center;"><b>Nil</b></p>
Any additional information	<p style="text-align: center;"><a href="#">View File</a></p>
Details of capability building and skills enhancement initiatives (Data Template)	<p style="text-align: center;"><a href="#">View File</a></p>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>280</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>280</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<p style="text-align: center;"><a href="#">View File</a></p>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<p style="text-align: center;"><a href="#">View File</a></p>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>B. Any 3 of the above</b>



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

56

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

03

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College has been maintaining highly developed and effective mechanisms to improve continuously the standard and the set traditions of its academic and administrative system. We have two representatives from each class elected to represent their entire class. These representatives take a active part in all the activities happening in and out of the college. The college also has an active council union in which posts like President, vice president, cultural secretary, vice-cultural secretary, sports secretary, vice- sports secretary, treasurer and vice treasurer are elected by means of elections conducted by the college in

which students are given the right to vote for the candidates who are deserving to serve the college.

The responsibilities of each of these representatives are as follows:

1. To officially represent all the students in the Institute.
2. To identify and help solve problems encountered by students in the Institute.
3. To communicate its opinion to the Institute administration on any subject that concerns students and on which the council wishes to be consulted.
4. To promote and encourage the involvement of students in organizing Institute activities.
5. To promote the interests of students among the Institute administration, staff and parents.
6. Ensure that the students adhere to the disciplinary policies of the Institute at all times.
7. Arrange Intra-collegiate events and ensure participation of students in Inter college events.
8. Host various workshops, speaker sessions, innovative games, competitions for aspiring entrepreneurs and support them by providing necessary resources such as, mentoring, consultancy and networking.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

20

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sri Sai College for Women has an active Alumni Association since the past years. Alumni students of the college actively engage themselves in the college activities like annual day, sports day, commerce and management fest, placements etc., and also conduct the workshops and seminars to the students. Our alumni network is one of the biggest sources of placement opportunities to the students. They mentor their juniors and guide them about placements, further studies, and competitive exams. Alumni's have helped many of the students to get placed in their respective organizations. They also help the current batch of students with regard to participation in inter-college competitions by preparing and guiding them through various practice sessions. The alumni's play a significant role during the meetings that are arranged by the college by sharing their ideas and thoughts. They works to achieve overall development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**VISION:**

To create a healthy atmosphere conducive to learning, to make it enjoyable and rewarding and the same time to empower the girl students through quality education.

**MISSION:**

- To impact quality teaching through necessary information, infrastructure, knowledge, and skills, which help the girl students in securing employment.
- To foster innovation and creativity to help and guide them in enhancing their skill for meeting the demands and challenges of changing times.
- To willingly accept social responsibility.
- To inculcate moral, spiritual, and social values through suitable activities and programmes.
- To equip our students with leadership qualities.
- To encourage entrepreneurship skills among our students.
- To make our college a model women’s educational institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sri Sai College for Women came into existence in the year 1991 by founder Chairman Sri. Y. Ramachandra. The college is guided by the Board of Management – Governing Council consisting of educationists, management representatives, teachers, and other prominent persons. Presently Sri.R.Ananda is the honorary Chairman of the Board of Management. Prof. Ramanjaneya Tis the Principal of the college. The Chairman, the Principal and staff are always stepping in together for designing and proper application of the quality policy and plans.

The philanthropic founder Chairman, Sri.Y.Ramachandra had the deep vision of serving the society with the motto of the institution is "To inculcate the right values in the minds of the students to make them responsible citizens and leaders of the future".

The Chairman was the youngest Mayor of Bangalore City Corporation and he also served as Minister in Sri. S. Nijalingappa's cabinet, Government of Karnataka. Sri.Y.Ramachandra was a gentleman endowed with rare vision and administrative acumen who did selfless services, dedication and commitment to the cause of society and education.

His Vision was: -

- To give education to girl students.
- To help in the education of the backward class of society.
- College fees are nominal and affordable to all class of people.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The policy of the college is in alignment with the affiliating University and the UGC for the B.com and BCA courses taken up by our college. The college level policies are framed and implemented by the IQAC. The college has an adequate infrastructure according to the changing needs a well-equipped computer lab for BCA students as been established in 2022-23. During the IQAC and Staff Council Meetings held at the beginning of the session, a perspective plan is framed by IQAC. The perspective plan was thoroughly discussed during the staff council meeting and all the staff members were directed to implement the same during the semester. The academic plan was prepared and circulated among the faculty members. The academic dairies were provided to the faculty members to note down the daily activities and signed regularly by the Principal. At the meetings held at the end of the semester, the academic audit was done. Various forums were formed to conduct curricular, extra-curricular and extension activities. All the heads of the departments and conveners of the various governing committees conducted the meetings at their level and the decisions taken during the discussion were documented in the form of proceedings. The IQAC collects all the documents for further action. The important documents were also uploaded on the college website.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**COUNCIL OF TRUSTEES**

- BOARD OF MANAGEMENT (GOVERNING BODY)
- THE CHAIRMAN
- DIRECTOR OF STUDIES
- THE PRINCIPAL
- TEACHING FACULTY
- NON- TEACHING STAFF
- STUDENTS

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management recognizes the commitment and dedication of the teaching and non-teaching faculty. It always strives to satisfy the needs of the employees proactively. Some facilities provided for the welfare of the employees of the institution are:

- Provident fund for all the employees.



- ESI facility for the employees.
- Fee concession is given to the children of the staff of the college.
- A canteen and coffee shop is provided inside the campus with subsidized rates to provide refreshment to the staff.
- Incentives are given to the non-teaching staff.
- Compliments are given to the non-teaching staff during festival times.
- Gratuity facility for the employees.
- Group insurance is given to all staffs and students.
- Medical leave and study leave are provided.
- Flexible timings for faculty members.
- Faculty members are encouraged to present papers in conferences.
- Free health check-ups like Dental, eye check-up camps are organized for the staff members.
- Vaccination drive was conducted in association with BBMP in which BOOSTER doses were given to the students, teaching & non-teaching members of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

04

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Sri Sai College for Women believes in "Continuous improvement for success", establishing a shared understanding about what is to be achieved and how it is to be achieved and increases the possibility of achieving success.

The Management has introduced the self-appraisal system to the faculty members which evaluate the performance at the end of each semester. The self-appraisal form consists of different information such as workload, participation in seminars, workshops and conferences, publications and other activities performed by the faculty during the session.

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution.

The committee thoroughly verifies the income and expenditure

details and the compliance report of internal audit are submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
- College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses will be monitored by the accounts department as per the budget allocated by the management.
- The depreciation costs of various things purchased in the preceding years are also worked out.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a self-financed institution. The main source of funding for the college is the fees collected from the students. Budget is prepared as per the requirements of the various departments. The dispersal of funds for the needs proposed is strictly monitored by the Principal. Expenditure receipts are maintained for various purchases made towards the lab and library. The college follows a transparent accounting and audit practice. The account of the institution is subjected to an audit by a certified external Chartered Accountant appointed by the Management. The income and expenditure of different sources are audited by external auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college was established in 18-08-2008 and since then striving hard to enhance the quality of teaching, learning and evaluation and promote the research attitude among the faculty members. Throughout the year, it constantly reviews the academic progress and also monitors infrastructural developments and need for introduction of new relevant courses in the year 2022 the college has introduced a new course i.e BCA affiliated to BCU. The BCA students are provided with a ICT enabled classroom and with well equipped computer lab with qualified computer teachers. The IQAC has taken initiatives to organize following activities:

- Preparation of the Academic Calendar and College Prospectus.
- Uploading college information on AISHE portal
- Promotion to ICT in working process of the institution.
- Preparation of the AQAR
- Organization of workshops, seminar/webinars for faculty members.

- Organization of Orientation programs, career guidance programs, industrial visits, Cultural programs and Sports events for the students.
- Annual Report
- Academic Audit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced.**

**IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:**

**The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.**

**Academic Calendar**

**Preparation of lesson plan for each Semester**

**Daily lecture Record**

**Evaluation of teachers by students**

**Student learning outcomes**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of**

**C. Any 2 of the above**

**Internal Quality Assurance Cell (IQAC);  
Feedback collected, analyzed and used for  
improvements Collaborative quality  
initiatives with other institution(s)  
Participation in NIRF any other quality  
audit recognized by state, national or  
international agencies (ISO Certification,  
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_5dea36be4f424560bc2661e8031e8a5c.pdf">https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_5dea36be4f424560bc2661e8031e8a5c.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is established exclusively for girls. Hence gender equity is inapplicable to our college. On 8th March 2023 International Women's day was celebrated in the college, many personality development programs for girls was organised in the college. It is noteworthy that out of the full time teaching staff 8(eight) are women and 2(two) are men.

The following initiatives have been taken for the girl students:

#### a. Safety and Security

1. Security staff at the entry point present 24x7 at the gates of the college.
2. The college campus is completely under CCTV surveillance.
3. The Grievance Redressal cell of the college safeguards the

students by taking action if any grievances is noted in the college..

4. Suggestion Boxes are placed in the prominent places of the college. Students are free to drop in their suggestions and complaints.

5. Anti-Sexual Harassment cell and Anti-Ragging cell with female staff as a member is constituted in the college.

**b. Counselling:**

1. A counselling cell with two female staff members who look into the counseling work regarding the students.

**c. Common Rooms: A Separate Common Room for Women Staff is available.**

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**



The college has implemented appropriate waste management practices for both biodegradable and non-biodegradable trash. The waste is disposed of as per BBMP guidelines. Separate bins are also kept on all floors for solid waste (dry waste and wet waste). Students are asked to dispose of waste only in the designated bins. Solid Waste is segregated as per BBMP guidelines. Solid waste which mainly involves plastic and paper is collected in separate dustbins and handed over to BBMP workers. Old newspapers, Books, used water bottles, etc are sold to vendors dealing in recycling. Use of plastic bags is discouraged within the campus. Garden leaves, flowers, etc are used as a fertilizer on the campus and used for the plants and trees in the green campus. Liquid waste generated in the canteen is used in the garden. The college has plans to make the campus plastic-free in the possession of the BBMP manual regarding handling waste at the micro level. A manual is being followed. E-waste management computers and other electronic gadgets and equipment are sold to junk dealers dealing with e-waste management. Biomedical waste hazardous chemicals and radioactive waste are not created in the college. The institution is very keen on environmental issues and eco-friendliness. The College has been clean and tidy. NSS Units conduct campus cleaning drives involving staff members once a month. The physical education department also plays a key role in maintaining the campus. Educating all students regarding waste segregation and maintaining a clean environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**

**E. None of the above**

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

**5. Provision for enquiry and information :**  
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**RESPONSES :**

The Institution takes the initiative in celebrating all the festivals like Sankranthi Suggi, Shivaratri Bhajans, Nagara Panchami, Varamahalakshmi festival, Ram Navami, Gurupoornima etc.

Independence Day , Republic Day, and Gandhi Jayanthi were celebrated, in the college. On the Independence and Republic Day, a grand event marked with the flag hosted by the Chief Guest and well-practiced march-past by students and various cultural activities related to the independence movement were exhibited. Principals, staff, and students along with the nss volunteers went on a procession in the neighborhood. NSS students along with faculties visited an orphanage and distributed sweets to the inmates.

The Institution celebrates Kannada Rajyostava. Hindi, Sanskrit divas. are celebrated along with the inauguration of the Kannada literary club.

The Institution takes the initiative in observing World Environment Day. Saplings and cotton bags were distributed in the neighbourhood and many saplings were contributed and planted in college premises.

Health checkups, dental checkups, and eye checkups were conducted in the college campus.

A vaccine drive was conducted by the college in association with the BBMP in the college premises where covaxin and covishield doses were given to students, staff, and the public.

Seemantha program, Sri Satyanarayana Pooja, Sahasrapushparchane was conducted in our college auditorium.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Independence day , Republic Day, and Gandhi Jayanthi were celebrated in the college showcasing the duty of a citizen,

On the birthday of Swami Vivekananda National, Youth Day is celebrated on 17th January in the college

Student council elections are conducted in the college to give the awareness about the rights and duties of the citizens to the students.

Bengaluru City University has introduced a Compulsory Paper on the Constitution of India and on Human Rights.

The institution holds an awareness programme for employees and students on topics such as reduce usage of plastics, Observed World Environment

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Response:** The national festivals in our country are cherished as auspicious days. Republic Day, Independence Day, and Gandhi Jayanti are celebrated as National festivals of India. Every year, the college celebrates the national holidays with complete preparation and with traditional gaiety. 76th Independence Day was celebrated on 15th August 2023, It is a grand event marked with the flag hosted by the Chief Guest and well-practiced march-past by students, and various cultural activities related to the independence movement were exhibited. Principals, staff, and students went on a procession in the neighborhood.

The Republic Day is annually celebrated. Gandhi Jayanthi is celebrated on 2nd October of every year to mark the birth anniversary of Mahatma Gandhi.

National Youth Day was celebrated in the college on 17th January on the birthday of Swami Vivekananda.

On 8th March 2023, college celebrated International Women's day.

On June 21st, 2023, college celebrated International Yoga Day. The Theme was "Yoga for Vasudhaiva Kutumbakam."

On June 7th, 2023, World Environment Day was celebrated in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Spiritual awareness among students:** Spirituality is the process of discovering our true self. Spiritual awareness can give you relief, joy, grace, and wisdom. It can bring about a better understanding of who you are and about acceptance or manifest other good things. The institution believes that these activities will keep the minds calm and create a positive attitude towards the lives they lead. Following are the spiritual activities organized during the academic year 2022-23:

Daily prayers which is compulsory for the students. Every Thursday there will be SriShiridi Sai Baba bhajans.

Inauguration of academic activities of the college by inviting the chief guest of a religious or spiritual profession.

Observing various Hindu festivals like Nagara Panchami,

Ramanavmi, and Maha Shivaratri in the college.

Observing vishnusahasranama classes

Celebrating Guru Poornima

Celebrating New Year with bhajans and performance of Shri Satyanarayan Pooja

Sahasra Pushparchane Pooja for Sri Sai Baba was held in the temple situated in the college.

2. Women Empowerment "International Womens Day" is celebrated every year on March 8th in the college.

One of the mission of the college is to encourage entrepreneurship skills among our students so the college organizes the commerce and Management Fest .Some of the activities included product launch, best seller, creative commercials etc,.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Response:** VISION To create a healthy atmosphere conducive to learning, to make it enjoyable and rewarding, and at the same time to empower the girl students through quality education.

#### Mission

To Impart quality teaching and training through necessary information, infrastructure, knowledge and skills which help the girls student in securing employment .

To foster innovation and creativity to help and guide them in enhancing their skills for meeting the demands and challenges of changing times .

To willingly accept social responsibility.

To inculcate moral spiritual and social values through suitable activities and programmes.

To equip our students with leadership qualities. To encourage entrepreneurship skills among our students .

To make our college a model women's educational institution.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The college is planning to Introduce B.Com Data Analytics as an additional course affiliated with Bangalore City University.

The College is planning to strengthen the Alumni.

To conduct an Industrial visit for the benefit of the students.

To increase the number of MOUs with the industries.

To increase the number of Add-on programs/certificate programs for the students.

To plan to enhance the intake for the BCA course.