YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SRI SAI COLLEGE FOR WOMEN
• Name of the Head of the institution	Prof. Ramanjaneya.T
• Designation	Prinicipal
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	08023324716
• Mobile No:	9986408779
• Registered e-mail	srisaicollegeforwomen@gmail.com
• Alternate e-mail	dargaanitha@gmail.com
• Address	N0, 1839, Sri Sai Mandira road, 2nd Cross 'D', Block, 2nd Stage, Rajajinagar, Bangalore 560010
• City/Town	BANGALORE
• State/UT	KARNATAKA
• Pin Code	560010
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Women
• Location	Urban

• Financial Status	Self-financing
• Name of the Affiliating University	BANGALORE CITY UNIVERSITY
• Name of the IQAC Coordinator	Prof.D.Anitha
• Phone No.	9164633133
• Alternate phone No.	08023324716
• Mobile	9164633133
• IQAC e-mail address	srisaicollegeforwomen@gmail.com
• Alternate e-mail address	srisaicollegeforwomen@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_e4d11aa3ad19404abd6e1642276272ad.docx
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_48401a3d4f0646d2b495749b5c6d2474.xlsx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.31	2008	16/09/2008	15/09/2013
Cycle 2	B	2.16	2014	10/07/2014	09/07/2019
Cycle 3	B	2.01	2020	14/02/2020	13/02/2025

6.Date of Establishment of IQAC	18/08/2008

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**02**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC organised a Career council program in Chartered Accountancy, on 10 th November, 2021. Women Chartered Accountants - CA Annapoorna D.Kabra and Smt.Geetha C.A provided counseling

1. IQAC initiated College to enter into a MOU with Infosys on 9.6.22 for multidisciplinary courses like java, artificial intelligence, tally, basics of microsoft. 2. IQAC initiated College to enter into a MOU with M/s. TNS India Foundation on 18.7.22 for development of soft skills like communication skills, aptitude. Thereafter TNSIF will provide placement.

1. IQAC organised a Career program in stock market titled “Basics of stock market, stock byte App” on June 24, 2022. The Resource person was Mr. Kishore B.S. 2. IQAC initiated entering into a MOU with M/s. Skilled Hire for behavioral growth, grooming, spoken english, etiquettes and cultural change

1.A month long lecture from 1st July,2022, was organized by the Department of Commerce for the subject IFRS. Mr. Ragavendra CA was the resource person. 2. The career and placement cell organised a program on Skill and Personality Development on July 15, 2022. Miss.

Hemalatha, from Kanchika Education society was the Resource person.

1. IQAC initiated College to enter into MOU with M/s. Anudip on 8.6.22 for advanced program in digital marketing and web designing. Anudip would also provide placement. 2.IQAC initiated MOU with Milestone Charitable Trust for IBPS i.e. Indian Banking Personell Selection course. The students are prepared to take banking competitive exams.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct value add and skill development courses	MOUs were entered into with Infosys, Anudip, Milestone, TNSIF and Skilled Hire, who undertook courses on communication, interview, digital marketing, banking competitive exam etc
Develop alternative teaching methods to lecturing mode	Subjects were thought through digital methods and also using audio and visual methods. Students were also through using pro and con grid, guided analysis, case study, role play and one minute paper
To develop a robust internship program	Students have undertaken internship in marketing, accounts executive, sales and marketing, insurance. A lot of student have gone to Chartered Accountants for internship
Lecture from experts in the field	A month long lecture from 1st July,2022, was organized by the Department of Commerce for the subject IFRS. Mr. Ragavendra CA from Embassy Builders
To incorporate digital methods of teaching	ICT i.e. Information and Communication Technology methodology was implemented comprising of online learning . Ebooks and E study materials were provided

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
MANAGEMENT	01/02/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	26/12/2022

15.Multidisciplinary / interdisciplinary

In view of NEP 2020, SSCW has taken steps towards the multidisciplinary/interdisciplinary courses. SRI SAI COLLEGE provides a holistic multidisciplinary educational environment. The institution aims to attain the highest global standards in providing quality education. Value added courses to enhance the skills of students are being undertaken by the Department of Commerce.Webinars, seminars and workshops are conducted by different departments and committees, which are of multidisciplinary in nature.The students are taught Ability Enhancement Compulsory Course (AECC) at Undergraduate Level.The framework includes papers on Discipline specific course (DSC), Skill enhancement courses (SEC) and skill based course (SB) like digital fluency, Value based course (VB) like yoga and Open Elective Course (OEC) like history to learn new skills and values of life.Each course is so framed that at the end of undergraduate education, students will be equipped with certain skills for placements or for entrepreneurship.This enhances their understanding of other disciplines and enriches their learning. In order to give students a wider exposure, college organised lectures, seminars, to give students a deeper understanding of other disciplines such as OEC,SEC AND VB ctc..I Several activities have been mplemented by the College to promote multidisciplinary / interdisciplinary approach in view of NEP 2020 as promotion of sustainable environment, social commitment and community outreach.

16.Academic bank of credits (ABC):

ABC eligible institutions as per UGC (ESTABLISHMENT AND OPERATIONALIZATION OF ACADEMIC BANK OF CREDITS (ABC) SCHEME IN HIGHER EDUCATION) REGULATIONS, 2021 are “all the Universities in India established or incorporated by or under a Central Act, a Provincial Act or a State Act, the Autonomous Colleges and non-autonomous Colleges affiliated to them, and the Deemed-to-be Universities declared under Section 3 of the UGC Act, 1956, provided the above higher education institutions are accredited by National Assessment and Accreditation Council (NAAC) or similar body(ies) to be established in due course of time, at least at ‘A’ Grade level.”

ABC portal and UGC Guidelines allow only those institutions which

have been accredited with 'A' Grade to issue certificates digitally. Since our institution has been accredited with B Grade, we are not an eligible institution and hence unable to operate under ABC scheme.

17.Skill development:

Skill development relating to employabality trainging, communication readiness, interview readiness, personal development, work readiness and digital readiness is provided by TNSIF along with placement. Certificates will be provided by TNSIF on succesful completion of the program.

Skill development is provided in respect of sector specific jobs relating to Advanced Digital Marketing and Advanced Web Designing by Anudip. The course curriculam is customised to the students and the market trend/ job requirement. The said skills have been provided using multimedia and game based learning. The program is industry aligned.

Milestone has provided competitive examination coaching in banking for about 42 hours

Skilled hire has designed its training program keeping in mind, basic problems of students in communication skills, behavioural growth, grooming, spoken english, etiquittes and culture change required to bridge gap between student and corporate life

Skills in the forms of Coders Zen, for learning programing languages like Java, Python, C+, Java Script is provided through Infosys Spring Board. Video proctored exams/ assessments are conducted for the online tests

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. Indian Language:

Sri Sai College offers the undergraduate course in Kannada,Hindi, Sanskrit and English .

The curriculum of all these programmes comprises courses that impart the history and knowledge traditions of India.

2. Culture:

Sahasra Pushpa Archana program for Sri Shirdi Sai Baba will be conducted every year.

Venerable Swami Bikkuananda, Mahabodhi Society, Bangalore inagurated the academic activities

Guru Pournami was conducted on 13.7.22. Maharshi Ved Vyasa's birthday was celebrated on this day.

Saraswathi Pooja was celebrated on 26.8.22

Ethnic day is also celebrated every year.

All major festivals are celebrated in the college.

3. Online Courses

Online classes for languages which inter-alia had topics on Indian Culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The courses offered by Sri Sai College are based on the curriculum designed by Bangalore City University, Some of the outcomes outlined for the programs of study offered at Sri Sai College for Women are: knowledge acquisition, analytical skills, communication skills,employability skills, application of knowledge and problem solving, etc. Our college organizes several academic events such as webinars/seminars/ and workshops to provide interactive platform for knowledge acquisition. We impart the attitude to keep learning, remain updated and readily adopt new developments in technologies and in their subject matter. We empower our students to become Good Citizens, Teachers, Entrepreneurs, Chatered Accountants,Bankers and Administrators from the courses we offer them.

20.Distance education/online education:

The Institute is affiliaed to Bangalore City University, Bangalore. As per the guidelines of University, all lectures and practicals are conducted in physical mode. During pandemic, the college has adopted the change from classroom teaching to online teaching. Zoom was effectively used for course conduction and evaluation process. The assessments of the courses are done through online assignments, internals. Further, college also provided computer facilities to its staff for online teaching during pandemic.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**01**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**149**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**140**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**104**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**10**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**10**

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**15,01**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1438411**
4.3 Total number of computers on campus for academic purposes	**60**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sri Sai College for Women strictly adheres to the Curriculum prescribed by the Bangalore City University, to impart quality education. The Institute has a plan of action and means to strengthen the teaching-learning process in the following ways:

Before commencement of each semester, academic calendar is prepared by the college and implemented by all departments.

Subject allocation to the faculty is done as per specialization. Subject distribution is done well in advance for proper academic preparation.

Faculty maintains course file which contains the following :

Mission and vision of the college, Academic calendar, Individual time table, teaching plans, teaching notes, university question papers.

Before the regular classes starts, according to the time table, bridge classes will be conducted for about a week to refresh the student about the syllabus

Faculty member have to give the review of the syllabus at regular intervals to the principal.

Attendance is maintained strictly and monthly class attendance is displayed on the notice board and it is conveyed to the student as well as parents.

The time table is communicated to the students through proper channel

the students are also instructed to come with the grievances through the complaint box suggestions and feedback

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

One of the major components of our education system is examination. The discipline of learning ends with examination.

Sri Sai College for Women examination cell prepares a comprehensive institute level academic calendar in conformity with the university academic calendar. It includes the dates of continuous internal evaluation, academic audit and related co-curricular and extracurricular activities which are to be conducted at the institute level.

The college follows rules & practices as prescribed by the Bangalore City University in conducting examination. The examination committee of the college conducts regular internal tests and examinations

Based on the academic calendar, a detailed timetable of the internal examinations is prepared and displayed in advance on the notice board to inform the students.

The internal examination related activities like the evaluation of

the answer papers, recording of marks in the books and distributing the answerpapers to the students to know their performance in the tests is undertaken in a systematic and time bound way, By the continuous internal evaluation, the faculty can identify the slow learners and take necassary steps to improve them. Faculty members will award internal marks on the basis of their behavior in the class, their performance in th examination, regularity in attending the classes,punctualityetc.The college ensures timely completion of syllabus, revision and internal evaluation through lesson plans and reviews in departmental meetings.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

104

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

104

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college starts at 8.am in the morning with a prayer seeking the blessing of the Amighty. The college is conscious about the cross cutting issues such as gender discrimination, environment and sustainability, human values and professional ethics.The university regularly updates its curriculum by integrating and updating these issues. by introducing subjects like,environment sciences,Indian constitution,culture and diversity,people management etc. inthe curriculum.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

104

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

180

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

140

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Classes are conducted according to the time table after which tests will be conducted for the syllabus covered to know the performance of the students. The facultyidentifiesthe capacityof the students from their performance in the university exams, tests, lectures and attendencein the classroom. The students are supported in the best possible manner by the faculty members. The advanced learners are given opportunities to presentpapers in the class and are encouraged to get prepared for the semester examinations to secure high percentages and also to secure a rank in the university. They are also encouraged to acquire the latest information through the internet and also through various journals available in the library and are also motivated to read reference books to develop their knowledge and skills. These students are provided with advanced information and challenging issues depending on the subjects. They are asked to solve the model question paper and they are given special guidance to perform better in the future. The advanced learners are given assignments and projects at the institutional level to improve their knowledge and they are also encouraged to participate in inter-collegiate debate and quiz competitions to enhance their knowledge.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
149	10

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. Some of the methods employed by the college in this process are:

- **The college employs an interactive approach through discussions, debates, oral group presentations to encourage greater participation and interactive learning.**
- **Special lectures/seminarsare organized tomotivate students to become participative agents**
- **To encourage students stage courage college organises many cultural events and competitions for students.**
- **College organises study tour and industrial tour.**
- **The College has smart classrooms where presentations are conducted by faculty as well as the students.**
- **The classes are usually interactive with the students coming up with their own innovative ideas and viewpoints with the guidance of the teacher.**
- **Free access to the internet to make the students familiarize themselves with digital libraries etc**
- **Add on courses are given as extra subjects to the students who are ready to empower themselves for the job market. (eg Tally , Soft skill etc)**
- **Case studies are given to the students at the college level to solve them and also to improve their problem solving capacity,**

to develop reasoning and to take proper decisions regarding the case studies.

- Students are given task based responsibilities like organizing Cultural fest or any functions within the campus to make them leaders, organizers and team players.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT creates readiness in the learner for participating in the learning experience. ICT tools provide clarity, precision and accuracy of the information processed. College uses ICT in education to support, enhance, and optimize the delivery of education to the students. It brings world events to the classroom and helps in promoting interrelationships and assessing learning outcomes. It is a very high supporting factor for the teaching learning process.The following are the tools are used by the Institution. 1. Projectors- projectors are available in different classrooms. 2. Desktop and Laptops- Arranged at Computer Lab and all over the library. 3. Printers- They are installed at all prominent places. 4. Photocopier machines - Multifunction printers are available at prominent places in the college. 5. Scanners- Multifunction printers are available at prominent places. 6. ICT enabled classrooms- Three ICT enabled classrooms for effective teaching. 7. Auditorium- It is digitally equipped with mike, projector, cameras and computer system. 8. CCTV 9.. Digital Library resources

Use of ICT by Faculty- A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations. B. Video Conferencing- Students are counselled with the help of Zoom / Google meet applications. C. Online competitions- Various technical events and management events such as Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

09

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

67

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process. In order to ensure transparency inininternal assessment, the system of internal assessment is communicated with the students well inadvance.The Principal holds meetings with the faculties and directs them to ensure effective implementation of the evaluation process. According to the academic calendar, a student has to appear in internal tests conducted for 25 and 70 marks. The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar.The marks of internal test are shown in the classrooms .

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In our college examination process is transparent. Test and examination committee conducts regular test and exams effectively. The college has an effective system to address the grievances of the students for the internal assessment marks. Results are announced by the university at the end of every semester. The mechanism is transparent, time-bound and efficient. Students write their internal exam in pink books. They are evaluated after every exam and are returned to the students for verification..

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. We also publish in the departmental page in college website. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting. The students are also made aware of the same. Special orientation programme on course outcomes are conducted to the newly appointed staff by the principal.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective

subjects. The objective and outcomes are properly mapped for testing and evaluation of students so that PSO’s are attained through the competency mapping in terms of knowledge and skills. The Department adopt both direct and indirect methods of assessment to ensure attainments of PO’s and CO’s. Direct Assessment methods ? Internal Test ? Group discussion ? Student projects ? Power point presentations ? Mentor and mentee scheme ? Case study ? Assignments ? Co-curricular activities

Marks of internals test and preparatory exam are recorded in a register. The internal marks are uploaded online to the Bengaluru City university. Indirect Assessment Methods: ? Feedbacks ? Alumni meet ? Extracurricular activities Feedback mechanism is used to improve Teaching learning process in outcome based education. Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the COs and PO’s. There is an internal examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. Besides, The college also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, N.S.S, Career Counseling, Personality Development Program, Communication Skills, Hindi day, Sanskrit day, management fest, awareness programmes etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_f0f9621ee9804f5795502cb8d8c15d7a.docx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sri Sai College for Women has always strived its best for the holistic development of the students. The college encourages the students to participate is comminity services like Health and physcial check-ups, NSS Camps at Sri Satya Sai Multi-speciality Hospital,Gender awareness programs, environmental protective activities, AIDS awareness, educating girl children etc.

This year the college collaborated with BBMP and conducted vaccination drive for the staff, students and parents of our college. we also helped our neighbours to get vaccinated in the college campus. The college successfully completed two dose of both cowaxin and covisheld.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

250

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has infrastructure and facilities in accordance with the need of the teaching and learning of existing course and implementation of NEP 2020. The college has amenities and facilities such as well maintained campus, CCTV surveillance at all strategic locations, generator with 10 KV,3 RO water purifiers, canteen etc..

Their are 15 classrooms in which 3 classrooms are ICT enabled.

The college has a computer lab with 45 computers with projectors, two white board and speakers and for the benifit of students uninterepted access the computer lab is equiped with UPS.

An open auditorium with a capacity of 500 students. College has a spacious and well furnished library with a reading room with a capacity of 50 students, sufficient number of computers are installed for students in the library. free access to the Internet for students.

A digital board to display information on employment opportunities in the library, a Kiosk is installed in the library that helps to locate the books in the library. Proper check, periodic inspection, review, grievances redressal, suggestion box, feedback from students,parents,alumni, faculty to help in the up keeping and maintaining the conducive learning environment of the campus.

The Institution intends to upgrade its standards every year to cater to the needs of the new generation.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has excellent facilities to conduct extra-curricular activities.

To conduct annual cultural meet,The college forms a student council. This council are to improve academic, cultural and extracurricular activities etc, among the students, activities like talents day, sports meet, annual day celebrations, intercollegiate competitions etc, are organised by the college which is supported by the student council.

To promote interest in sports and cultural events the college encourages students by providing adequate budget and resources.

Students are encouraged to take part in sports activities.

The college has many outdoor sports like Volley ball, Throw ball, kho-kho, Badminton,Kabaddi etc. Apart from outdoor games college has made provision of indoor games such as carrom,chess etc.

Facilities and promotion of cultural activities

Every year a talents search programme will be conducted by the college to give an opportunity to students to exhibit their hidden talents. The talent search programme include events like rangoli, mehendi, pencil sketching, creative writing, cooking without fire, fashion show, dance competition(solo and group) and many more.Winners are felicitated with mementos

To inculcate traditional and cultural values among the students the college has organised an event named "Sankranthi Suggi".

Our college provides Travelling Allowances for the students for participating in inter-collgeiate competitions.

Yoga practice is a gift of Indian heritage to peaceful global life. college is organising internationl yoga day in the quatrain

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03 and 01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1438411

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is the prime learing resourse of the college,and is partially automated through Intergrated Management System Known as Zenox-ERP.

In the Library various departmental sections are available. The library is partially digitalized. It uses an automation software to keep track of the access to the books, issue and updating of stock. The computers in the library have an internet connection. A Kiosk is installed in the library for the benefit of the students. Students can access the kiosk to know the availability of the books in the library. ? Name of the ILMS software- Zenox-ERP ? Nature of automation – partially automated. The library has over 12092 books for the use of students and staff. It also has 10 journals,and magazines to cater to the needs of the students.The Library has

various types of Knowledgeable resoures,special reports ,avaiable.The Library is accessible for the students from 9am to 4.30pm.The Library has full flourished reading hall with a capacity of 50students.

Library housekeeping activities such as data entry, issue and return and renewal of books, member logins, report management, acquisition control systems, articles indexing system, serial control systems Report generation, User rate analysis, User data Maintenance, Storage and retrieval of data, Improved Student Service, Cataloging Improvements, selective dissemination of information, article alert service etc. carried out through ILMS,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

13944

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer lab is well-equipped with branded PC's adequately supported by 38.5 Mbps leased lines for internet connectivity. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries.

Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

Following are some basic facilities for updating:

Computer is formatted in regular basis.

College itself formats the computer without fees and by the help of computer operator.

A Library Management Software was installed at the Library to keep track of the books and journals.

Anti-virus is regularly installed in computer. All computer has anti-

virus Wi-Fi connectivity is available in Principal chamber, Office-room,The college is under CCTV surveillance.

Intercom Facility: The campus is well connected with a well planned Telecom Network with intercom facilities is provided. Four additional BSNL land line connections are available.

Classwise WhatsApp groups have been created for the interaction with the students regarding various updates on class timings/notes, library notices, syllabusupdation and other notices on important events.

Updates and up gradation Updates are maintained regularly through WSUS (Windows server Update service) and anti viruses, firewall are updated through cloud portal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1438411

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The procedures and policies adopted by the College for maintaining a support facilities include:

Classroom management:The classrooms are well equipped with all modern technology like the smart boards, mike systems, and other technologies for better and effective teaching. CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment.

Library:The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the staff. Generally, the norms conform to the institutional policies and the policies of the parent body.

Sports:Committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students.students are encouraged to participate in the competitions.

The procedures and policies adopted by the College for maintaining a support facilities include:

Computers, Laptops, Network Administration

Fire Extinguisher

Generators

Biometric Attendance machine

Pest Control of Library, administrative office, laboratories

CCTV,

Transformer Super power

Induction gas-stove

Water Purifier

Water Tank Cleaning

Periodical structural audit is conducted by civil engineers

Furniture fixtures:

NSS Committee supervise the cleanliness in the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

79

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

175

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

175

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

70

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

05

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has been maintaining highly developed and effective mechanisms to improve continuously the standard and the set traditions of its academic and administrative system. We have two representatives from each class elected to represent their entire class. These representatives take a active part in all the activities happening in and out of the college. The college also has an active council union in which posts like President, vice-president, cultural secretary, vice-cultural secretary, sports secretary, vice- sports secretary, treasurer and vice treasurer are elected by means of elections conducted by the college in which students are given the rightto vote for the candidates who are deserving to serve the college.

The responsibilities of each of these representatives are as follows: Act as a conduct between the students and the college administration, they serve as a communicator in bringing any suggestions/ feedback/ issues that are raised by the students to the administrators or the faculty members.Collaborate with students to co-ordinate events to enhance students skills and creativity. There are number of committees in the college in which the class representatives take part actively like NSS, cultural, sports, placement committee, magazine committee, departmental committees, grievance committee, seminar and workshops, research and promotion committee, alumni committee etc..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an active Alumni Association since the past years. Alumni students of the college actively engage themselves in the college activities like annual day, sports day, commerce and management fest, placements etc. Our alumni network is one of the biggest sources of placement opportunities to the students. Alumni’s have helped many of the students to get placed in their respective organizations. They also help the current batch of students with regard to participation in inter-college competitions by preparing and guiding them through various practice sessions. The alumni’splay a significant role during the meetings that are arranged by the college by sharingtheir ideas and thoughts.They works to achieve overall development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:

To create a healthy atmosphere conducive to learning, to make it enjoyable and rewarding and the same time to empower the girl students through quality education.

MISSION:

• To impact quality teaching through necessary information, infrastructure, knowledge, and skills, which help the girl students in securing employment.

• To foster innovation and creativity to help and guide them in enhancing their skill for meeting the demands and challenges of changing times.

• To willingly accept social responsibility.

• To inculcate moral, spiritual, and social values through suitable activities and programmes.

• To equip our students with leadership qualities.

• To encourage entrepreneurship skills among our students.

- **To make our college a model women’s educational institution.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sri Sai College for Women came into existence in the year 1991 by founder Chairman Sri. Y. Ramachandra. The college is guided by the Board of Management – Governing Council consisting of educationists, management representatives, teachers, and other prominent persons. Presently Sri.R.Ananda is the honorary Chairman of the Board of Management. Prof. Ramanjneyalu is the Principal of the college. The Chairman, the Principal and staff are always stepping in together for designing and proper application of the quality policy and plans.

The philanthropic founder Chairman, Sri.Y.Ramachandra had the deep vision of serving the society with the motto of the institution is “To inculcate the right values in the minds of the students to make them responsible citizens and leaders of the future”.

The Chairman was the youngest Mayor of Bangalore City Corporation and he also served as Minister in Sri. S. Nijalingappa’s cabinet, Government of Karnataka. Sri.Y.Ramachandra was a gentleman endowed with rare vision and administrative acumen who did selfless services, dedication and commitment to the cause of society and education.

His Vision was: -

- **To give education to girl students.**
- **To help in the education of the backward class of society.**
- **College fees are nominal and affordable to all class of people.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The policy of the college is in alignment with the affiliating University and the UGC. The college level policies are framed and implemented by the IQAC. The college has an adequate infrastructure according to the changing needs. During the IQAC and Staff Council Meetings held at the beginning of the session, a perspective plan is framed by IQAC. The perspective plan was thoroughly discussed during the staff council meeting and all the staff members were directed to implement the same during the semester. The academic plan was prepared and circulated among the faculty members. The academic dairies were provided to the faculty members to note down the daily activities and signed regularly by the Principal. At the meetings held at the end of the semester, the academic audit was done. Various forums were formed to conduct curricular, extra-curricular and extension activities. All the heads of the departments and conveners of the various governing committees conducted the meetings at the level and the decisions taken during the discussion were documented in the form of proceedings. The IQAC collects all the documents for further action. The important documents were also uploaded on the college website.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

COUNCIL OF TRUSTEES

- **BOARD OF MANAGEMENT (GOVERNING BODY)**

- THE CHAIRMAN
- DIRECTOR OF STUDIES
- THE PRINCIPAL
- TEACHING FACULTY
- NON- TEACHING STAFF
- STUDENTS

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management recognizes the commitment and dedication of the teaching and non-teaching faculty. It always strives to satisfy the needs of the employees proactively. Some facilities provided for the welfare of the employees of the institution are:

- **Provident fund for all the employees.**
- **ESI facility for the employees.**
- **Fee concession is given to the children of the staff of the college.**
- **A canteen and coffee shop is provided inside the campus with subsidized rates to provide refreshment to the staff.**
- **Incentives are given to the non-teaching staff.**
- **Compliments are given to the non-teaching staff during festival times.**
- **Gratuity facility for the employees.**
- **Group insurance is given to all staffs and students.**
- **Medical leave and study leave are provided.**
- **Flexible timings for faculty members.**
- **Faculty members are encouraged to present papers in conferences.**
- **Free health check-ups like Dental, eye check upcamps are organized for the staff members**
- **Vacination drive was conducted in association with BBMP inwhich Co- Waxin, COVID Shield doses were given to the teaching & non- teaching members of the college.**
- **During the COVID PANDEMIC, the management provided health insurance for the teaching & non- teaching members of the college.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

09

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sri Sai College for Women believes in “Continuous improvement for success”, establishing a shared understanding about what is to be achieved and how it is to be achieved and increases the possibility of achieving success.

The Management has introduced the self-appraisal system to the faculty members which evaluate the performance at the end of each semester. The self-appraisal form consists of different information such as workload, participation in seminars, workshops and conferences, publications and other activities performed by the faculty during the session. This form scrutinized by the IQAC and submitted to the Principal. On this basis, the Principal evaluates the faculty.

Non- Teaching staff like the librarian, office staff and support staff’s performance appraisal is done by the Principal based on the quality and quantity of their work, nature of their work, their enthusiasm, skill sets and efficiency. Performance is assessed by the Principal and reviewed every year. These views are discussed with the concerned faculty and with respect to the performance, improvements are suggested.

The outcome of the review of the performance appraisal report is that the faculty members and other non-teaching staff may get promotion, awards and incentives. The adverse remarks are communicated to the appropriate faculty to improve their working. On the basis of the appraisal report, the non-teaching staff is

identified which need to be improved.

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File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The annual budget is allocated to the college by the management every year for the requirements of various departmental activities. Expenditure receipts are maintained for various purchases made towards the lab and library. The college follows a transparent accounting and audit practice. The account of the institution is subjected to an audit by a certified external Chartered Accountant appointed by the Management. The income and expenditure of different sources are audited by the external auditor every year before 30th May. The external audit is done by 'Babu & Nagendra Associates', Chartered Accountants, Bangalore.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a self-financed institution. The main source of funding for the college is the fees collected from the students. Budget is prepared as per the requirements of the various departments. The dispersal of funds for the needs proposed is strictly monitored by the Principal. Expenditure receipts are maintained for various purchases made towards the lab and library. The college follows a transparent accounting and audit practice. The account of the institution is subjected to an audit by a certified external Chartered Accountant appointed by the Management. The income and expenditure of different sources are audited by external auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college was established in 18-08-2008 and since then it is striving hard to enhance the quality of teaching, learning and evaluation and promote the research attitude among the faculty members. Throughout the year, it constantly reviews the academic progress and also monitors infrastructural developments and need for introduction of new relevant courses. The IQAC has taken initiatives to organize following activities:

- **Preparation of the Academic Calendar and college Prospectus.**
- **Uploading college information on AISHE portal**
- **Promotion of ICT in working process of the institution.**
- **Preparation of the AQAR**
- **Organization of workshops, seminar/webinars and other extra-curricular activities.**
- **Annual Report**
- **Academic Audit**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institute reviews its teaching learning process at the end of semester by conducting review meetings through IQAC. The IQAC is taken as the responsible body for the implementation of the academic calendar and organization of the co-curricular and extension activities. It monitors teaching, learning and evaluation process through the feedback. It collects feedbacks from the student’s alumni, parents on the improvement of college infrastructure, necessity of new courses to be introduced. It also directs to the various departments to introduce short term and career oriented certificate courses. The administration of the college gave utmost importance to the suggestion issued by the IQAC.

In order to take reviews of learning outcomes, the IQAC proposed to the administration of the college to conduct Academic Audit of the year 2021-22. For this, a committee was constituted which included expert faculty members of the college and experts from external resources. The said audit was done and the report was submitted to the IQAC. The IQAC also conducted ICT tools verification by forming a committee in this regard along with the departmental stock verification. The IQAC also framed the policy documents to make teaching learning and evaluation process more comprehensive and effective.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_4bb7bf017bd640e0a7b2b9aadd4aef19.docx
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is established exclusively for girls. Hence gender equity is inapplicable to our college. On 8th March 2022 International Women's day was celebrated in the college,many personality development programs for girls was organised in the college.

It is noteworthy that out of the full time teaching staff 8(eight) are women and 2(two) are men..

Following initiatives have been taken for the girl students:

a. Safety and security

1.Security staff at the entry point present 24x7 at the gates of the college.

2. College campus is completely under CCTV surveillance.

3. Grievance Redressal cellof the college safe guards the students by taking actions if any grievances occur in college..

4. Suggestion Box areplacedin the prominent places of the college. Students are free to drop in their suggestion and complaints.

5. Anti-Sexual Harassment cell and Anti Ragging cell with female staff as a member is constituted in the college.

b. Counselling:

1. Counselling cell with two femalestaff members looks after the counselling work regarding the students .

c. Common Rooms: Separate Common Room for Women Staff is available.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has implemented appropriate waste management practices for both biodegradable and non-biodegradable trash. The waste is disposed as per BBMP guidelines.

Separate bins are also kept in all floors for solid waste(dry waste and wet waste). Students are asked to dispose waste only in the designated bins.

Solid Waste is segregated as perBBMP guidelines.Solid waste which mainly involves plastic and paper is collected in separate dustbins and handed over to BBMP workers.Old newspapers, Books, used water bottles etc are sold to vendors dealing in recycling.Use of plastic bags is discouraged within the campus. Garden waste-leaves, flowers etc is used as afertilizer in the campus and used for the plant and trees in the green campus.

Liquid waste generated in the canteen is used in garden.

College has plans to make the campus plastic free in the possession of BBMP manual regarding handling waste at micro level. A manual are being followed.

E-Waste Management:-Old computers and other electronic gadgets and equipments are sold to junk dealers dealing with ewaste management.

Biomedical wasteandHazardous chemicals and radioactive wasteis not created in the college.

The institution is very keen on environment issues and eco friendly. The College has been clean and tidy. NSS Units conduct campus cleaning drive involving staff members once in a month. The physical education department also plays a key role in maintaining the campus.

Educating all students regarding waste segregation and maintaining clean environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

RESPONSE:

The Institution takes the initiatives in all festivals celebrations like Sankranthi Suggi, Shivaratri Bhajans, Nagara Panchami, ,Varamahalakshmi festival, Ram Navami, Gurupoornima.

75th Independence day (Azadi ka Amrith Mahotsav), Republic Day and Gandhi Jayanthi was celebrated, along with all the other Sri Sai Group of Educational Institutions. It is a grand event marked with the flag hosting by the Chief Guest and well practiced march-past by students and various cultural activities related to independence movement are exhibited.Principals, staff and students went on a procession in the neighbourhood. NSS students along with faculties visited an orphanage and distributed sweets to the inmates.

The Institution celebrates Kannada Rajyostava ,Hindi and Sanskrit divas .Inaugral program for the Kannada litertary club is conducted.

The Institution takes the initiatives in observing World Environment Day.Saplings were contributed to the neighbourhood and many saplings were planted in college premises.

Health Check ups, dental checkup and eye check up were conducted in college campus.

Vaccine drive was conducted in the college premises where covaxin and covishield doses were given to students,staff and public.

Seemantha program,Sri Satyanarayana Pooja,Sahasrapushparchane was conducted in our college auditorium.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution is committed to inculcate the constitutional values among its stakeholders to promote an environment of unity in diversity. During the academic session following programs were conducted in the college:

- **75th Independence day (Azadi ka Amrith Mahotsav), Republic Day and Gandhi Jayanthi was celebrated, along with all the other Sri Sai Group of Educational Institutions. It is a grand event marked with the flag hosting by the Chief Guest and well practiced march-past by students of UG Classes and various cultural activities related to independence movement are exhibited.Principals, staff and students went on a procession in the neighbourhood.NSS students along with faculties visited an orphanage and distributed sweets to the inmates.**
- **National Youth Day is celebrated in the college on 12th January on the birthday of Swami Vivekananda.**
- **Student council election is conducted in the college to give the awareness about elections to the students.**
- **Bengaluru City University has introduced a Compulsory Paper on the Constitution of India.**
- **The institute holds an awareness programme for employees and students on topics such as reduced usage of plastics, cleanliness, Swachh Bharath.Observed World Environment Day on June 8th. Saplings were contributed to the neighbourhood and many saplings were planted in college premises.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response:

The national festivals in our country are cherished as auspicious days. Republic Day, Independence Day and Gandhi Jayanti are celebrated as National festivals of India. Every year, the college celebrates the national holidays with complete preparation and with traditional gaiety.

75th Independence day (Azadi ka Amrith Mahotsav) was celebrated on 15th August 2022, along with all the other Sri Sai Group of Educational Institutions. It is a grand event marked with the flag hosting by the Chief Guest and well practiced march-past by students college and and various cultural activities related to independence movement are exhibited. Principals, staff and students went on a procession in the neighbourhood.

The Republic Day along with all the other Sri Sai Group of Educational Institutions is annually celebrated.

Gandhi Jayanthi is celebrated on 2nd October of every year to mark the birth anniversary of Mahatma Gandhi.

National Youth Day is celebrated in the college on 12th January on the birthday of Swami Vivekananda.

On 8th March college celebrated International women's day.

On June 21st college celebrated International Yoga day. The theme was "Yoga for Humanity".

June 8th World Environment day was celebrated in the college.

Library day was celebrated on August 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Spiritual awareness among students:

Spirituality is the process of discovering our true self. Spiritual awareness can give you relief, joy, grace and wisdom.It can bring about a better understanding of who you are and about acceptance or manifest other good things.The institution believes that these activities will keep the minds calm and create a positive attitude towards the lives they lead.

Following are the spiritual activities organized during the academic year 2021-22:

- **Daily prayers which is compulsory for the students.**
- **Every Thursday there will be a bhajans .**
- **Inauguration of academic activities of college by inviting the chief guest of a religious or spiritual profession.**
- **Observing various Hindu festivals like Nagara Panchami, Ramanavmi, Maha Shivaratri in the college.**
- **Observing vishnusahasranama classes**
- **Celebrating Guru Poornima**
- **Celebrating New Year with bhajans and performance of Shri satyanarayan Pooja**
- **Sahasra Pushparchane Pooja for Sri Sai Baba was held in the temple situated in the college.**

2. Women Empowerment

- **“International Womens Day” is celebrated every year on March 8th in the college.**
- **One of the mission of the college is to encourage**

entrepreneurship skills among our students so the college organizes the commerce and Management Fest .Some of the activities included product launch, best seller, creative commercials etc,.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Response: VISION

- **To create a healthy atmosphere conductive to learning, to make it enjoyable and rewarding and at the same time to empower the girl students through quality education.**

Mission

- **To Impart quality teaching and training through necessary information, infrastructure, knowledge and skills which help the girls student in securing employment .**
- **To foster innovation and creativity to help and guide them in enhancing their skills for meeting the demands and challenges of changing times .**
- **To willingly accept social responsibility.**
- **To inculcate moral spiritual and social values through suitable activities and programmes.**
- **To equip our students with leadership qualities.**
- **To encourage entrepreneurship skills among our students .**
- **To make our college a model women's educational institution.**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sri Sai College for Women strictly adheres to the Curriculum prescribed by the Bangalore City University, to impart quality education. The Institute has a plan of action and means to strengthen the teaching-learning process in the following ways:

Before commencement of each semester, academic calendar is prepared by the college and implemented by all departments.

Subject allocation to the faculty is done as per specialization. Subject distribution is done well in advance for proper academic preparation.

Faculty maintains course file which contains the following :

Mission and vision of the college, Academic calendar, Individual time table, teaching plans, teaching notes, university question papers.

Before the regular classes starts, according to the time table, bridge classes will be conducted for about a week to refresh the student about the syllabus

Faculty member have to give the review of the syllabus at regular intervals to the principal.

Attendance is maintained strictly and monthly class attendance is displayed on the notice board and it is conveyed to the student as well as parents.

The time table is communicated to the students through proper channel

the students are also instructed to come with the grievances through the complaint box suggestions and feedback

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

One of the major components of our education system is examination. The discipline of learning ends with examination.

Sri Sai College for Women examination cell prepares a comprehensive institute level academic calendar in conformity with the university academic calendar. It includes the dates of continuous internal evaluation, academic audit and related co-curricular and extracurricular activities which are to be conducted at the institute level.

The college follows rules & practices as prescribed by the Bangalore City University in conducting examination. The examination committee of the college conducts regular internal tests and examinations

Based on the academic calendar, a detailed timetable of the internal examinations is prepared and displayed in advance on the notice board to inform the students.

The internal examination related activities like the evaluation of the answer papers, recording of marks in the books and distributing the answerpapers to the students to know their performance in the tests is undertaken in a systematic and time bound way, By the continuous internal evaluation, the faculty can identify the slow learners and take necassary steps to improve them. Faculty members will award internal marks on the basis of their behavior in the class, their performance in th examination, regularity in attending the classes,punctualityetc.The college ensures timely completion of syllabus, revision and internal evaluation through lesson plans and reviews in departmental meetings.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

104

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

104

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college starts at 8.am in the morning with a prayer seeking the blessing of the Amighty. The college is conscious about the cross cutting issues such as gender discrimination, environment and sustainability, human values and professional ethics.The university regularly updates its curriculum by integrating and updating these issues. by introducing subjects like,environment sciences,Indian constitution,culture and diversity,people management etc. inthe curriculum.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

104

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

180

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

140

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Classes are conducted according to the time table after which tests will be conducted for the syllabus covered to know the performance of the students. The facultyidentifiesthe capacityof the students from their performance in the university exams, tests, lectures and attendencein the classroom. The students are supported in the best possible manner by the faculty members. The advanced learners are given opportunities to presentpapers in the class and are encouraged to get prepared for the semester examinations to secure high percentages and also to secure a rank in the university. They are also encouraged to acquire the latest information through the internet and also through various journals available in the library and are also motivated to read reference books to develop their knowledge and skills. These students are provided with advanced information and challenging issues depending on the subjects. They are asked to solve the model question paper and they are given special guidance to perform better in the future. The advanced learners are given assignments and projects at the institutional level to improve their knowledge and they are also encouraged to participate in inter-collegiate debate and quiz competitions to enhance their knowledge.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
149	**10**

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. Some of the methods employed by the college in this process are:

- **The college employs an interactive approach through discussions, debates, oral group presentations to encourage greater participation and interactive learning.**
- **Special lectures/seminarsare organized tomotivate students to become participative agents**
- **To encourage students stage courage college organises many cultural events and competitions for students.**
- **College organises study tour and industrial tour.**
- **The College has smart classrooms where presentations are conducted by faculty as well as the students.**
- **The classes are usually interactive with the students coming up with their own innovative ideas and viewpoints with the guidance of the teacher.**
- **Free access to the internet to make the students familiarize themselves with digital libraries etc**
- **Add on courses are given as extra subjects to the students who are ready to empower themselves for the job market. (eg Tally , Soft skill etc)**
- **Case studies are given to the students at the college level to solve them and also to improve their problem solving capacity, to develop reasoning and to take proper decisions regarding the case studies.**
- **Students are given task based responsibilities like organizing Cultural fest or any functions within the campus to make them leaders, organizers and team players.**

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT creates readiness in the learner for participating in the learning experience. ICT tools provide clarity, precision and accuracy of the information processed. College uses ICT in education to support, enhance, and optimize the delivery of education to the students. It brings world events to the classroom and helps in promoting interrelationships and assessing learning outcomes. It is a very high supporting factor for the teaching learning process.The following are the tools are used by the Institution. 1. Projectors-projectors are available in different classrooms. 2. Desktop and Laptops- Arranged at Computer Lab and all over the library. 3. Printers- They are installed at all prominent places. 4. Photocopier machines - Multifunction printers are available at prominent places in the college. 5. Scanners- Multifunction printers are available at prominent places. 6. ICT enabled classrooms- Three ICT enabled classrooms for effective teaching. 7. Auditorium- It is digitally equipped with mike, projector, cameras and computer system. 8. CCTV 9.. Digital Library resources

Use of ICT by Faculty- A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations. B. Video Conferencing- Students are counselled with the help of Zoom / Google meet applications. C. Online competitions- Various technical events and management events such as Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

09

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

67

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process. In order to ensure transparency inininternal assessment, the system of internal assessment is communicated with the students well inadvance.The Principal holds meetings with the faculties and directs them to ensure effective implementation of the evaluation process. According to the academic calendar, a student has to appear in internal tests conducted for 25 and 70 marks. The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar.The marks of internal test are shown in the classrooms .

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In our college examination process is transparent. Test and examination committee conducts regular test and exams effectively. The college has an effective system to address the grievances of the students for the internal assessment marks. Results are announced by the university at the end of every semester. The mechanism is transparent, time-bound and efficient. Students write their internal exam in pink books. They are evaluated after every exam and are returned to the students for

verification..

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. We also publish in the departmental page in college website. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting. The students are also made aware of the same. Special orientation programme on course outcomes are conducted to the newly appointed staff by the principal.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects. The objective and outcomes are properly mapped for testing and evaluation of students so that PSO’s are attained through the competency mapping in terms of knowledge and skills. The Department adopt both direct and indirect methods of assessment to ensure attainments of PO’s and CO’s. Direct Assessment methods ? Internal Test ? Group discussion ? Student projects ? Power point presentations ? Mentor and mentee scheme ? Case study ? Assignments ? Co-curricular activities

Marks of internals test and preparatory exam are recorded in a register. The internal marks are uploaded online to the Bengaluru City university. Indirect Assessment Methods: ? Feedbacks ? Alumni meet ? Extracurricular activities Feedback mechanism is used to improve Teaching learning process in outcome based education. Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the COs and PO's. There is an internal examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. Besides, The college also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, N.S.S, Career Counseling, Personality Development Program, Communication Skills, Hindi day, Sanskrit day, management fest, awareness programmes etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f26

0d0_f0f9621ee9804f5795502cb8d8c15d7a.docx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sri Sai College for Women has always strived its best for the holistic development of the students. The college encourages the students to participate is comminity services like Health and physcial check-ups, NSS Camps at Sri Satya Sai Multi-speciality Hospital,Gender awareness programs, environmental protective activities, AIDS awareness, educating girl children etc.

This year the college collaborated with BBMP and conducted vaccination drive for the staff, students and parents of our college. we also helped our neighbours to get vaccinated in the college campus. The college successfully completed two dose of both cowaxin and covisheld.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

250

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has infrastructure and facilities in accordance with the need of the teaching and learning of existing course and implementation of NEP 2020. The college has amenities and facilities such as well maintained campus, CCTV surveillance at all strategic locations, generator with 10 KV,3 RO water purifiers, canteen etc..

Their are 15 classrooms in which 3 classrooms are ICT enabled.

The college has a computer lab with 45 computers with projectors, two white board and speakers and for the benifit of students uninterepted access the computer lab is equiped with UPS.

An open auditorium with a capacity of 500 students. College has a spacious and well furnished library with a reading room with a capacity of 50 students, sufficient number of computers are installed for students in the library. free access to the Internet for students.

A digital board to display information on employment

opportunities in the library, a Kiosk is installed in the library that helps to locate the books in the library. Proper check, periodic inspection, review, grievances redressal, suggestion box, feedback from students,parents,alumni, faculty to help in the up keeping and maintaining the conducive learning environment of the campus.

The Institution intends to upgrade its standards every year to cater to the needs of the new generation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has excellent facilities to conduct extra-curricular activities.

To conduct annual cultural meet,The college forms a student council. This council are to improve academic, cultural and extracurricular activities etc, among the students, activities like talents day, sports meet, annual day celebrations, intercollegiate competitions etc, are organised by the college which is supported by the student council.

To promote interest in sports and cultural events the college encourages students by providing adequate budget and resources. Students are encouraged to take part in sports activities.

The college has many outdoor sports like Volley ball, Throw ball, kho-kho, Badminton,Kabaddi etc. Apart from outdoor games college has made provision of indoor games such as carrom,chess etc.

Facilities and promotion of cultural activities

Every year a talents search programme will be conducted by the college to give an opportunity to students to exhibit their hidden talents. The talent search programme include events like rangoli, mehendi, pencil sketching, creative writing, cooking

without fire, fashion show, dance competition(solo and group) and many more.Winners are felicitated with mementos

To inculcate traditional and cultural values among the students the college has organised an event named "Sankranthi Suggi".

Our college provides Travelling Allowances for the students for participating in inter-collgeiate competitions.

Yoga practice is a gift of Indian heritage to peaceful global life. college is organising internationl yoga day in the quatrain

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03 and 01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1438411

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is the prime learing resourse of the college,and is partially automated through Intergrated Management System Known as Zenox-ERP.

In the Library various departmental sections are available. The library is partially digitalized. It uses an automation software to keep track of the access to the books, issue and updating of stock. The computers in the library have an internet connection. A Kiosk is installed in the library for the benefit of the students. Students can access the kiosk to know the availability of the books in the library. ? Name of the ILMS software- Zenox-ERP ? Nature of automation – partially automated. The library has over 12092 books for the use of students and staff. It also has 10 journals,and magazines to cater to the needs of the students.The Library has various types of Knowledgeable resoures,special reports ,avaiable.The Library is accessible for the students from 9am to 4.30pm.The Library has full flourished reading hall with a capacity of 50students.

Library housekeeping activities such as data entry, issue and return and renewal of books, member logins, report management, acquisition control systems, articles indexing system, serial control systems Report generation, User rate analysis, User data Maintenance, Storage and retrieval of data, Improved Student Service, Cataloging Improvements, selective dissemination of information, article alert service etc. carried out through ILMS,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

13944

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer lab is well-equipped with branded PC's adequately supported by 38.5 Mbps leased lines for internet connectivity. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries.

Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

Following are some basic facilities for updating:

Computer is formatted in regular basis.

College itself formats the computer without fees and by the help of computer operator.

A Library Management Software was installed at the Library to keep track of the books and journals.

Anti-virus is regularly installed in computer. All computer has anti-virus Wi-Fi connectivity is available in Principal chamber, Office-room,The college is under CCTV surveillance.

Intercom Facility: The campus is well connected with a well planned Telecom Network with intercom facilities is provided. Four additional BSNL land line connections are available.

Classwise WhatsApp groups have been created for the interaction with the students regarding various updates on class timings/notes, library notices, syllabusupdation and other notices on important events.

Updates and up gradation Updates are maintained regularly through WSUS (Windows server Update service) and anti viruses, firewall are updated through cloud portal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1438411

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The procedures and policies adopted by the College for maintaining a support facilities include:

Classroom management:The classrooms are well equipped with all modern technology like the smart boards, mike systems, and other technologies for better and effective teaching. CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment.

Library:The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the staff. Generally, the norms conform to the institutional policies and the policies of the parent body.

Sports:Committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students.students are encouraged to participate in the competitions.

The procedures and policies adopted by the College for maintaining a support facilities include:

Computers, Laptops, Network Administration

Fire Extinguisher

Generators

Biometric Attendance machine

Pest Control of Library, administrative office, laboratories

CCTV,

Transformer Super power

Induction gas-stove

Water Purifier

Water Tank Cleaning

Periodical structural audit is conducted by civil engineers

Furniture fixtures:

NSS Committee supervise the cleanliness in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

79

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

175

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

175

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

70

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

05

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has been maintaining highly developed and effective mechanisms to improve continuously the standard and the set traditions of its academic and administrative system. We have two representatives from each class elected to represent their entire class. These representatives take a active part in all the activities happening in and out of the college. The college also has an active council union in which posts like President, vice-president, cultural secretary, vice-cultural secretary, sports secretary, vice- sports secretary, treasurer and vice treasurer are elected by means of elections conducted by the college in which students are given the rightto vote for the candidates who are deserving to serve the college.

The responsibilities of each of these representatives are as follows: Act as a conduct between the students and the college administration, they serve as a communicator in bringing any suggestions/ feedback/ issues that are raised by the students to the administrators or the faculty members.Collaborate with students to co-ordinate events to enhance students skills and creativity. There are number of committees in the college in which the class representatives take part actively like NSS, cultural, sports, placement committee, magazine committee, departmental committees, grievance committee, seminar and workshops, research and promotion committee, alumni committee etc..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an active Alumni Association since the past years. Alumni students of the college actively engage themselves in the college activities like annual day, sports day, commerce and management fest, placements etc. Our alumni network is one of the biggest sources of placement opportunities to the students. Alumni’s have helped many of the students to get placed in their respective organizations. They also help the current batch of students with regard to participation in inter-college competitions by preparing and guiding them through various practice sessions. The alumni’splay a significant role during the meetings that are arranged by the college by sharingtheir ideas and thoughts.They works to achieve overall development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:

To create a healthy atmosphere conducive to learning, to make it enjoyable and rewarding and the same time to empower the girl students through quality education.

MISSION:

• To impact quality teaching through necessary information, infrastructure, knowledge, and skills, which help the girl students in securing employment.

• To foster innovation and creativity to help and guide them in enhancing their skill for meeting the demands and challenges of changing times.

• To willingly accept social responsibility.

• To inculcate moral, spiritual, and social values through suitable activities and programmes.

• To equip our students with leadership qualities.

• To encourage entrepreneurship skills among our students.

• **To make our college a model women's educational institution.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sri Sai College for Women came into existence in the year 1991 by founder Chairman Sri. Y. Ramachandra. The college is guided by the Board of Management – Governing Council consisting of educationists, management representatives, teachers, and other prominent persons. Presently Sri.R.Ananda is the honorary Chairman of the Board of Management. Prof. Ramanjneyalu is the Principal of the college. The Chairman, the Principal and staff are always stepping in together for designing and proper application of the quality policy and plans.

The philanthropic founder Chairman, Sri.Y.Ramachandra had the deep vision of serving the society with the motto of the institution is "To inculcate the right values in the minds of the students to make them responsible citizens and leaders of the future".

The Chairman was the youngest Mayor of Bangalore City Corporation and he also served as Minister in Sri. S. Nijalingappa's cabinet, Government of Karnataka. Sri.Y.Ramachandra was a gentleman endowed with rare vision and administrative acumen who did selfless services, dedication and commitment to the cause of society and education.

His Vision was: -

• **To give education to girl students.**

• **To help in the education of the backward class of society.**

• **College fees are nominal and affordable to all class of people.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The policy of the college is in alignment with the affiliating University and the UGC. The college level policies are framed and implemented by the IQAC. The college has an adequate infrastructure according to the changing needs. During the IQAC and Staff Council Meetings held at the beginning of the session, a perspective plan is framed by IQAC. The perspective plan was thoroughly discussed during the staff council meeting and all the staff members were directed to implement the same during the semester. The academic plan was prepared and circulated among the faculty members. The academic dairies were provided to the faculty members to note down the daily activities and signed regularly by the Principal. At the meetings held at the end of the semester, the academic audit was done. Various forums were formed to conduct curricular, extra-curricular and extension activities. All the heads of the departments and conveners of the various governing committees conducted the meetings at the level and the decisions taken during the discussion were documented in the form of proceedings. The IQAC collects all the documents for further action. The important documents were also uploaded on the college website.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

COUNCIL OF TRUSTEES

- BOARD OF MANAGEMENT (GOVERNING BODY)
- THE CHAIRMAN
- DIRECTOR OF STUDIES
- THE PRINCIPAL
- TEACHING FACULTY
- NON- TEACHING STAFF
- STUDENTS

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management recognizes the commitment and dedication of the teaching and non-teaching faculty. It always strives to satisfy the needs of the employees proactively. Some facilities provided for the welfare of the employees of the institution are:

- Provident fund for all the employees.
- ESI facility for the employees.
- Fee concession is given to the children of the staff of the college.
- A canteen and coffee shop is provided inside the campus with subsidized rates to provide refreshment to the staff.
- Incentives are given to the non-teaching staff.
- Compliments are given to the non-teaching staff during festival times.
- Gratuity facility for the employees.
- Group insurance is given to all staffs and students.
- Medical leave and study leave are provided.
- Flexible timings for faculty members.
- Faculty members are encouraged to present papers in conferences.
- Free health check-ups like Dental, eye check upcamps are organized for the staff members
- Vacination drive was conducted in association with BBMP inwhich Co- Waxin, COVID Shield doses were given to the teaching & non- teaching members of the college.
- During the COVID PANDEMIC, the management provided health insurance for the teaching & non- teaching members of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

09

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sri Sai College for Women believes in “Continuous improvement for success”, establishing a shared understanding about what is to be achieved and how it is to be achieved and increases the possibility of achieving success.

The Management has introduced the self-appraisal system to the faculty members which evaluate the performance at the end of each semester. The self-appraisal form consists of different information such as workload, participation in seminars, workshops and conferences, publications and other activities performed by the faculty during the session. This form scrutinized by the IQAC and submitted to the Principal. On this basis, the Principal evaluates the faculty.

Non- Teaching staff like the librarian, office staff and support staff’s performance appraisal is done by the Principal based on the quality and quantity of their work, nature of their work, their enthusiasm, skill sets and efficiency. Performance is assessed by the Principal and reviewed every year. These views are discussed with the concerned faculty and with respect to the performance, improvements are suggested.

The outcome of the review of the performance appraisal report is that the faculty members and other non-teaching staff may get promotion, awards and incentives. The adverse remarks are communicated to the appropriate faculty to improve their working.

On the basis of the appraisal report, the non-teaching staff is identified which need to be improved.

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File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The annual budget is allocated to the college by the management every year for the requirements of various departmental activities. Expenditure receipts are maintained for various purchases made towards the lab and library. The college follows a transparent accounting and audit practice. The account of the institution is subjected to an audit by a certified external Chartered Accountant appointed by the Management. The income and expenditure of different sources are audited by the external auditor every year before 30th May. The external audit is done by 'Babu & Nagendra Associates', Chartered Accountants, Bangalore.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a self-financed institution. The main source of funding for the college is the fees collected from the students. Budget is prepared as per the requirements of the various departments. The dispersal of funds for the needs proposed is strictly monitored by the Principal. Expenditure receipts are maintained for various purchases made towards the lab and library. The college follows a transparent accounting and audit practice. The account of the institution is subjected to an audit by a certified external Chartered Accountant appointed by the Management. The income and expenditure of different sources are audited by external auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college was established in 18-08-2008 and since then it is striving hard to enhance the quality of teaching, learning and evaluation and promote the research attitude among the faculty members. Throughout the year, it constantly reviews the academic progress and also monitors infrastructural developments and need for introduction of new relevant courses. The IQAC has taken initiatives to organize following activities:

- **Preparation of the Academic Calendar and college Prospectus.**
- **Uploading college information on AISHE portal**
- **Promotion of ICT in working process of the institution.**
- **Preparation of the AQAR**
- **Organization of workshops, seminar/webinars and other extra-curricular activities.**
- **Annual Report**
- **Academic Audit**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institute reviews its teaching learning process at the end of semester by conducting review meetings through IQAC. The IQAC is taken as the responsible body for the implementation of the academic calendar and organization of the co-curricular and extension activities. It monitors teaching, learning and evaluation process through the feedback. It collects feedbacks from the student’s alumni, parents on the improvement of college infrastructure, necessity of new courses to be introduced. It also directs to the various departments to introduce short term and career oriented certificate courses. The administration of the college gave utmost importance to the suggestion issued by the IQAC.

In order to take reviews of learning outcomes, the IQAC proposed to the administration of the college to conduct Academic Audit of the year 2021-22. For this, a committee was constituted which included expert faculty members of the college and experts from external resources. The said audit was done and the report was submitted to the IQAC. The IQAC also conducted ICT tools verification by forming a committee in this regard along with the departmental stock verification. The IQAC also framed the policy documents to make teaching learning and evaluation process more comprehensive and effective.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://f260d0b5-1583-491d-99e7-99b384f5d793.usrfiles.com/ugd/f260d0_4bb7bf017bd640e0a7b2b9aadd4aef19.docx
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is established exclusively for girls. Hence gender equity is inapplicable to our college. On 8th March 2022 International Women's day was celebrated in the college,many personality development programs for girls was organised in the college.

It is noteworthy that out of the full time teaching staff 8(eight) are women and 2(two) are men..

Following initiatives have been taken for the girl students:

a. Safety and security

1.Security staff at the entry point present 24x7 at the gates of the college.

2. College campus is completely under CCTV surveillance.

3. Grievance Redressal cellof the college safe guards the students by taking actions if any grievances occur in college..

4. Suggestion Box areplacedin the prominent places of the college. Students are free to drop in their suggestion and complaints.

5. Anti-Sexual Harassment cell and Anti Ragging cell with female staff as a member is constituted in the college.

b. Counselling:

1. Counselling cell with two femalestaff members looks after the counselling work regarding the students .

c. Common Rooms: Separate Common Room for Women Staff is available.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has implemented appropriate waste management practices for both biodegradable and non-biodegradable trash. The waste is disposed as per BBMP guidelines.

Separate bins are also kept in all floors for solid waste(dry waste and wet waste). Students are asked to dispose waste only in the designated bins.

Solid Waste is segregated as perBBMP guidelines.Solid waste which mainly involves plastic and paper is collected in separate dustbins and handed over to BBMP workers.Old newspapers, Books, used water bottles etc are sold to vendors dealing in recycling.Use of plastic bags is discouraged within the campus. Garden waste-leaves, flowers etc is used as afertilizer in the campus and used for the plant and trees in the green campus.

Liquid waste generated in the canteen is used in garden.

College has plans to make the campus plastic free in the possession of BBMP manual regarding handling waste at micro level. A manual are being followed.

E-Waste Management:-Old computers and other electronic gadgets and equipments are sold to junk dealers dealing with ewaste management.

Biomedical wasteandHazardous chemicals and radioactive wasteis not created in the college.

The institution is very keen on environment issues and eco friendly. The College has been clean and tidy. NSS Units conduct campus cleaning drive involving staff members once in a month. The physical education department also plays a key role in

maintaining the campus.

Educating all students regarding waste segregation and maintaining clean environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

RESPONSE:

The Institution takes the initiatives in all festivals celebrations like Sankranthi Suggi, Shivaratri Bhajans, Nagara Panchami, ,Varamahalakshmi festival, Ram Navami, Gurupoornima.

75th Independence day (Azadi ka Amrith Mahotsav), Republic Day and Gandhi Jayanthi was celebrated, along with all the other Sri Sai Group of Educational Institutions. It is a grand event marked with the flag hosting by the Chief Guest and well practiced march-past by students and various cultural activities related to independence movement are exhibited.Principals, staff and students went on a procession in the neighbourhood. NSS students along with faculties visited an orphanage and distributed sweets to the inmates.

The Institution celebrates Kannada Rajyostava ,Hindi and Sanskrit divas .Inaugral program for the Kannada litertary club is conducted.

The Institution takes the initiatives in observing World Environment Day.Saplings were contributed to the neighbourhood and many saplings were planted in college premises.

Health Check ups, dental checkup and eye check up were conducted in college campus.

Vaccine drive was conducted in the college premises where covaxin and covishield doses were given to students,staff and public.

Seemantha program,Sri Satyanarayana Pooja,Sahasrapushparchane was conducted in our college auditorium.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution is committed to inculcate the constitutional values among its stakeholders to promote an environment of unity in diversity. During the academic session following programs were conducted in the college:

- **75th Independence day (Azadi ka Amrith Mahotsav), Republic Day and Gandhi Jayanthi was celebrated, along with all the other Sri Sai Group of Educational Institutions. It is a grand event marked with the flag hosting by the Chief Guest and well practiced march-past by students of UG Classes and various cultural activities related to independence movement are exhibited.Principals, staff and students went on a procession in the neighbourhood.NSS students along with faculties visited an orphanage and distributed sweets to the inmates.**
- **National Youth Day is celebrated in the college on 12th January on the birthday of Swami Vivekananda.**
- **Student council election is conducted in the college to give the awareness about elections to the students.**
- **Bengaluru City University has introduced a Compulsory Paper on the Constitution of India.**
- **The institute holds an awareness programme for employees and students on topics such as reduced usage of plastics, cleanliness, Swachh Bharath.Observed World Environment Day on June 8th. Saplings were contributed to the neighbourhood and many saplings were planted in college premises.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response:

The national festivals in our country are cherished as auspicious days. Republic Day, Independence Day and Gandhi Jayanti are celebrated as National festivals of India. Every year, the college celebrates the national holidays with complete preparation and with traditional gaiety.

75th Independence day (Azadi ka Amrith Mahotsav) was celebrated on 15th August 2022, along with all the other Sri Sai Group of

Educational Institutions. It is a grand event marked with the flag hosting by the Chief Guest and well practiced march-past by students college and and various cultural activities related to independence movement are exhibited. Principals, staff and students went on a procession in the neighbourhood.

The Republic Day along with all the other Sri Sai Group of Educational Institutions is annually celebrated.

Gandhi Jayanthi is celebrated on 2nd October of every year to mark the birth anniversary of Mahatma Gandhi.

National Youth Day is celebrated in the college on 12th January on the birthday of Swami Vivekananda.

On 8th March college celebrated International women's day.

On June 21st college celebrated International Yoga day. The theme was "Yoga for Humanity".

June 8th World Environment day was celebrated in the college.

Library day was celebrated on August 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Spiritual awareness among students:

Spirituality is the process of discovering our true self. Spiritual awareness can give you relief, joy, grace and wisdom.It can bring about a better understanding of who you are and about acceptance or manifest other good things.The institution believes that these activities will keep the minds calm and create a

positive attitude towards the lives they lead.

Following are the spiritual activities organized during the academic year 2021-22:

- **Daily prayers which is compulsory for the students.**
- **Every Thursday there will be a bhajans .**
- **Inauguration of academic activities of college by inviting the chief guest of a religious or spiritual profession.**
- **Observing various Hindu festivals like Nagara Panchami, Ramanavmi, Maha Shivaratri in the college.**
- **Observing vishnusahasranama classes**
- **Celebrating Guru Poornima**
- **Celebrating New Year with bhajans and performance of Shri satyanarayan Pooja**
- **Sahasra Pushparchane Pooja for Sri Sai Baba was held in the temple situated in the college.**

2. Women Empowerment

- **“International Womens Day” is celebrated every year on March 8th in the college.**
- **One of the mission of the college is to encourage entrepreneurship skills among our students so the college organizes the commerce and Management Fest .Some of the activities included product launch, best seller, creative commercials etc,.**

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Response: VISION

- **To create a healthy atmosphere conductive to learning, to make it enjoyable and rewarding and at the same time to empower the girl students through quality education.**

Mission

- **To Impart quality teaching and training through necessary information, infrastructure, knowledge and skills which help the girls student in securing employment .**
- **To foster innovation and creativity to help and guide them in enhancing their skills for meeting the demands and challenges of changing times .**
- **To willingly accept social responsibility.**
- **To inculcate moral spiritual and social values through suitable activities and programmes.**
- **To equip our students with leadership qualities.**
- **To encourage entrepreneurship skills among our students .**
- **To make our college a model women's educational institution.**

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The college is planning to Introduce BCA as an additional course affiliated to Bangalore City University.

To establish an exclusive computer labaoratory for BCA students.

The College is planning to strengthen the Alumni.

To conduct Industrial visit for the benefit of the students.

To increase the number of MOU's with the industries.

To increase the number of Add-on programs/certificate programs for the students.

The college is planning to introduce BBA course.